

Education City Library Directors (ECLDC) Meeting

Minutes of Meeting

Subject	Business Meeting	Date	15 November 2018
Time	10:30am – 12:30pm	Location	Texas A&M Qatar, Rm 312-B

Attendees: <ol style="list-style-type: none"> 1. Adam Cath (TAMU-Q) 2. Donna Hanson (GU-Q) 3. Geetha Ramesh (ABP) 4. Ghyslain Sabourin (HBKU CHSS) 5. Hassan Sheikh (Sidra) 6. Mark Paul (NU-Q) 7. Teresa MacGregor (CMU-Q) 8. Fred Nesta (UCL-Q LIS) 9. Patrice Landry (QNL) 	Guests: <ol style="list-style-type: none"> 1. Milan Vasiljevic (QNL)
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Item	Description	Action	Target Date	Action Party
1	Minutes from Past Meeting			
1.a	<ul style="list-style-type: none"> • Hassan corrected “...library open access ...” to “... library open to visitors ...” Minutes reviewed; motion to approve with changes; approved.	Info	n/a	n/a
1.b	Other agenda items or new agenda items? None.	n/a	n/a	n/a

Item	Description	Action	Target Date	Action Party
2	Old Business (i.e. Action items from last minutes)			
2.a	Physical Sharing Survey <ol style="list-style-type: none"> 1. Survey Ghyslain shared survey spreadsheet. Received input from most for these results, with UCL and WCM to determine still if will submit. Asked to have header/footer added to results. Give feedback to Ghyslain who will update and share. Donna will check with Rupert and Mike if they will submit. 2. Discussion Followed From discussion on survey, further talk fell to concept of Union Catalog. Most agreed a good idea, but who would construct and manage. Question arose if QNL would create and manage. Other questions included--what software? Patrice said QNL could, and he would see if possible. 	Update from Ghyslain Donna Patrice	TBD	

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Minutes of Meeting

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2.b	<p>ILN Library Meeting</p> <p>Tatiana in conversation with Nicole regarding meeting for Spring 2019. Patrice asked if QNL could participate. Yes, if event interest QNL staff. Will report about event.</p>	<p>Update, if any, from:</p> <p>Donna</p>	Spring Semester	
2.c	<p>Open Access / QNL</p> <p>Milan Vasiljevic (QNL) updated on QNL's Open Access initiative where they will cover (help cover?) payment for publishing fees to open access publishers for all researchers in country. QNL has 12 agreements in place and working on more. Question arose who/what is "in country". QNL is working on a webpage to announce and provide information. Milan asked if better to promote via a brochure or a webpage or other? Can give feedback to Milan or Patrice</p>	<p>Update, if any, from:</p> <p>Patrice</p> <p>ALL</p>		All others send Milan or Patrice ideas on how to promote.
2.d	<p>UPDATE: IP Access for QNL Resources</p> <p>Milan Vasiljevic (QNL) updated on IPN for EC access to QNL's electronic resources. Milan informed some vendors have now changed licensing terms for EC IP access and some resources no longer available via IP access. QNL is working on negotiating access again for those no longer available.</p> <p>Question arose what is QNL's goal. To provide IP access to EC libraries or to better control access. IP access ok. Georgetown indicated they have/had IP access for everything possible. Others indicated they have/had IP access only for some. Northwestern has no product IP available from QNL, but are interested. Others interested. Etc.</p> <p>Milan will investigate what could possibly be added via QNL's EZProxy to have IP access temporarily until negotiations are complete.</p> <p>Milan requested all schools sent info to him by this next week if they want IP access. Send to him:</p> <ol style="list-style-type: none"> 1. Our Database IP access needs 2. Our IP numbers (confirm if US IPs is range only for Qatar) 3. # of students 4. # of Faculty 	<p>Provide information to Milan</p>	Sunday 18 th Nov. 2018	All

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3 New Business (i.e. from call for agenda items)				
3.a	<p>Education City Librarians' Information</p> <p>Teresa MacGregor (CMU-Q) asked about if we want list of contacts and areas of responsibility or areas of expertise for EC librarians.</p> <p>(Note: Outcome not recorded. Teresa update at next meeting).</p>	Mark verify with Teresa.	Next meeting	Mark/Teresa
3.b	<p>QNL Update</p> <p>Patrice gave update on QNL project, initiatives and some answers to ECLDC's questions.</p> <ol style="list-style-type: none"> 1. Collection Development Policy: QNL will do a collection assessment and use for/with collection development policy. Since opening have had 650,000 circulations, 1/3 children books. Assessment will include all stakeholders, including EC libraries, to create policies. 2. Stakeholders: QNL interested in understanding who their users are. Will look at usage and building usage about who is and is not using their building and services where possible. (e.g., is the Philippine community using the library?) After analysis will use in creating new collection development policy over the next year. Yes, it will include academic books. There will be a meeting next year about this. 3. Collection information: Overdrive usage up. Now have Mango Languages. Added Kanopy films. Trying to get Press Reader. 4. Open Hours Committee: Part of stakeholder mandate will also discuss with them opening hours. Based on that information and feedback, will decide about extending opening hours. Not a promise. Abir is heading this committee. 5. EDU ROAM: Providing to QU, QF, and HBKU, now expanding to all EC. 	n/a	n/a	n/a

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4 Round-Table Updates (All)				
4.a	Donna (GU-Q): <ol style="list-style-type: none"> 1. Annual review of hours, need student workers. 2. PD was hard hit before, now have some PD money back, with each librarian 1 trip now. 3. Proposing 10-day leave for librarians to work on publishing. 	Info		
	Geetha (ABP): <ol style="list-style-type: none"> 1. Flood caused building to close. 2. 2 weeks at student center. 3. Now back to LAS building. 4. Updated on reading program with quiz/prizes. 	Info		
	Teresa (CMU-Q): <ol style="list-style-type: none"> 1. No major flood damage. 2. Some carpet wet and tile wet. Will replace or repair as needed. 3. Librarian integration. 4. Mentor leadership program sending students to Georgia. 5. Global Majliss. 6. Alicia's last day Nov 29th. 7. Have permission to post position. 	Info		
	Fred (ULC): <ol style="list-style-type: none"> 1. 23 students entering program. 2. Increased international, especially African students. 3. New program specialties: <ol style="list-style-type: none"> a. Management b. Archives and Data c. Service to Children d. M.E. track 4. Hired new faculty, now have 4. 5. Placements now voluntary. 6. Last year for part-time students. 7. UCL's 100 anniversary will have exhibition. 	Info		
	Ghyslain (HBKU CHSS): <ol style="list-style-type: none"> 1. No flood damage in library, but at QFIS building when LAS closed, now back to LAS. 2. Librarian position will be advertised, but not yet approved. May do 1 year contract, person selected but details to complete, will probably start in January. Ghyslain may stay longer for position overlap and is still looking for Qatar position. 3. Ph.D. in CHSS is pending, Digital Humanities, Gender Studies - library will update to be ready. 4. Requested share Info Lit contact from home campus. 	Info		
	Hassan (Sidra):	Info		

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	<ol style="list-style-type: none"> 1. No flood damage to library, but building had damage. Shutdown except for critical care. Simulation area damages, 2. Budget changes, still acquiring items. 3. Locks on doors now fixed, started to move books into space. 4. Plan to have 3 full time librarians and 2 technicians. 5. Can host a future meeting at Sidra with tour. 6. Migrating from Millennium to Koha with support. 			
	Patrice (QNL): <ol style="list-style-type: none"> 1. No damage from flooding. A pipe burst leaking water, but no damage to books or items. 2. Access services looking at how to handle damaged books and late returns re: processing fees. 	Info		
	Adam (TAMU-Q): <ol style="list-style-type: none"> 1. Business as usual. 2. No flood damage to library, not even a leak though the building did elsewhere. 			
	Mark (NU-Q): <ol style="list-style-type: none"> 1. Building major flooding and damage. 2. Library no flood, no leak, no damage. Some supplies in basement damaged. 3. Textbooks damaged stored in basement. 			

5 Next meeting date and location				
	<ul style="list-style-type: none"> • Next meeting: Thursday, Feb. 21st, 2019 at 10:00am (NU-Q to host, room TBD) • Meeting adjourned. 	Info		