

Education City Library Directors (ECLDC) Meeting

Minutes of Meeting

Subject	Business Meeting	Date	7 June 2018
Time	10:00am – 12:00pm	Location	UCL Library 3 rd floor Georgetown University in Qatar Library

<p>Attendees:</p> <ol style="list-style-type: none"> 1. Adam Cath (TAMU-Q) 2. Amy Andres (VCUArts-Q) 3. Donna Hanson (GU-Q) 4. Ghyslain Sabourin (HBKU CHSS) 5. Jamie Gray (WCM-Q) 6. Mark Paul (NU-Q) 7. Patrice Landry (QNL) 8. Rupert Williams (UCL-Q) 9. Teresa MacGregor (CMU-Q) 	
<p>Regrets:</p> <ol style="list-style-type: none"> 1. Fred Nesta (UCL-Q LIS) 2. Geetha Ramesh (ABP) 3. Karen Neves (Sidra) 4. Kevin Phipps (Qatar Armed Forces, Academic Bridge Program) 5. Mike Mandili (WCM-Q) 6. Milan Vasiljevic (QNL) 7. Mohammed Mubarak (FIS) 8. Saadi Al-Said (QNL) 9. Sohair Wastawy (QNL) 	

Item	Description	Action	Target Date	Action Party
	<ul style="list-style-type: none"> • Welcome to all by chair, Rupert Williams • Minutes of March 1, 2018 presented and approved with corrections. 	Info		
2.a	<p>Matrix of Physical Sharing</p> <p>Update on matrix of physical sharing arrangements between EC Libraries (Ghyslain HBKU CHSS previously absent)</p>	Ghyslain (HBKU CHSS) will update in Sept meeting	Sept 2018	Ghyslain
2.b	<p>Union Catalog</p> <p>QNL's role in creating union catalog.</p>	Information pending from QNL	TBD	Patrice, Sohair or others.
3.a	<p>Recommendations for CMU-Q 21st Century Librarianship Lecture Series (Teresa MacGregor CMU-Q)</p> <p>Teresa asked for suggestions for possible guest lecturers for the Gloriana St. Clair Distinguished Lecture in 21st Century Librarianship. Several suggestions were offered regarding experts in:</p> <ul style="list-style-type: none"> • Digital Scholarship 	All please send suggestions to Teresa.	ASAP to schedule at beginning of school year (Sept-Oct, 2018).	Any/all.

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	<ul style="list-style-type: none"> • Center for the Book (LOC) • Etc. 			
3.b	<p>Data on Expenditures. (Donna GU-Q) Donna asked if QF contacted other schools and asked to provide data on expenditures for our Qatar campus and main campus. Asked for total \$ not breakdown. The request went to GU-Q Finance and distributed. GU main campus providing. Libraries present discussed if any or which EC campuses were also asked for the same request. The question arose as to what is the potential need of data by QF and how the data may be used.</p> <p>QF also asked for e-resource use statistics. GU-Q cannot provide since usage with main campus data and GU-Q data is mixed together.</p> <p>Discussion continued regarding payments, if any, from EC campuses to main for e-resources.</p>	Discussed. No follow-up action required.	n/a	n/a
3.c	<p>ECLDC working goals for 2018-2019 (Amy VCU-Q) Amy enquired as to what goals the ECLDC would set for the 2018-19 year.</p> <p>1. Ministry of Development Planning and Statistics</p> <p>Much discussion followed regarding the annual request for statistics by the Ministry of Information and their inconsistent wording and form. It was suggested this data is used by Qatar to reply to some UNESCO data collection (some data of which you can view on the UNESCO website). Question of arose as to how to handle this request in the future. Donna suggested whomever gets the request first let the others know. A question arose to invite the ministry back (they visited once before and explained), but it was quickly decided by non-voting unanimous voice to not invite them. Teresa (CMU-Q) suggested when first site gets request and we all are informed then call a special ECLDC meeting for those interested to ensure we are all, at minimum, answering the questions the same way.</p> <p>It was noted that GU-Q used to gather ACRL stats and Adam noted that TAMU-Q still does.</p> <p>It was asked/suggested that perhaps QNL could act as communicator with ministry advising them on data gathering forms and processes to possibly help normalizing the collection process.</p> <p>2. How can we work together?</p> <p>Patrice (QNL) suggested creating some set of high-level indicators of success for libraries in EC. This suggestion was based on a meeting QNL had with M. Fahkoo who asked how QNL supports the universities.</p> <p>Other suggestions included:</p> <ul style="list-style-type: none"> • Union Catalog: discussion followed on how best to do this. Some in OCLC some not. Virtual 			

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	<p>catalog? Z39.50 or newer technology supported catalog? Patrice (QNL) will propose to QNL that QNL initiate this at some point in the future.</p> <ul style="list-style-type: none"> Library Hours (Donna GU-Q): How can ECLDC review and use opening hours better now that QNL is open. Discussion followed on changes made and possible changes to services and hours in EC libraries following the opening of QNL. Patrice said QNL is/will look at various scenarios and will look at their use statistics over time regarding their operating hours. Questions and suggestions followed regarding: <ul style="list-style-type: none"> QNL opening/closing hours 24 hour study space in QNL QNL's role: Other questions arose around QNL and their defined role of supporting academic libraries in EC, especially given that Sohair indicated QNL would act as public library/moving away from academic and EC academic libraries should continue to collect their functional areas. Without specific answers discussion followed on some general questions: <ol style="list-style-type: none"> How committed/dedicated is QNL to academic libraries in EC? How well does QNL compliment academic libraries? It was requested that ECLDC get official wording from QNL on how they can/will support EC libraries. Clarification: asked for wording to be included in the QNL Collection Development Policy regarding collecting 'academic' items. Donating to QNL: Patrice indicated QNL is working on their donation policy and can update the group when finished. 	<p>Set as action item for agend in 2019</p> <p>Obtain clarification</p> <p>Get updated collection development policy</p> <p>Get updated donation policy</p>	<p>Early 2019</p> <p>TBD</p> <p>TBD</p> <p>TBD</p>	<p>Patrice</p> <p>Patrice</p> <p>Patrice</p> <p>Patrice</p>
4	Round-Table Updates (All)			
	<p>Amy (VCU-Q): Materials Disposition Form (M.D.F.): Amy said will attempt to use this form this month and will update the group on success. Amy will share outcome with group. Adam indicated that if you include QF pick up by deadline-date or the items will be discards it may help.</p>	<p>Info</p>		

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	Rupert (UCL-Q): Said planning on major move of their collection to QNL in two years. Will follow-up with QNL in September. Discussion followed on one move or dividing the move into two parts.	Info		
	Jamie (WCM-Q): Presenting on integrating gaming into library instruction. WCM-Q implementing a data dashboard (ITS) of all their metrics. Amy noted VCU-Q is implementing Tableau. Patrice stated QNL could be interested in having the presentation given at QNL.	Info		
	Ghyslain (HBKU CHSS): CHSS is steady as she goes. Collection is growing, adding 5-6,000 books, moving into Digital Humanities activities. Opening by August the Digital Humanities Lab, not in the library. CHSS approved for a new Ph.D. in translation, but not sure when it will start. School will start teaching Turkish in 2019. Survey on resources in September 2018.	Info		
	Adam (TAMU-Q): Summer semester as usual, including less hours in Ramadan. May consider using less summer operating hours in summer exam period.			
	Teresa (CMU-Q): Presenting at Library Instruction West conference. Alicia created a Canvas module APA Citation that can be used by all via Canvas Commons. Required information literacy course is replaced with a small group meeting with incoming students. CMU-Q is weeding their collection.	Info		
	Mark (NU-Q): NU-Q is opening a bookstore in the fall. Continuing VitalSource testing of eTextbooks in the fall.	Info		
	Patrice (QNL): QNL is considering (asking) hosting an annual or biannual meeting with main campus library directors here in Doha. [Group sentiment was not yearly, perhaps not every other year, but longer between].			
	Donna (GU-Q): As of May the library is fully staffed. There will be 8 classes this summer. Expecting 110 new students in the fall, though may be slightly less. Developing a Strategic Planning Dashboard (tableau?).	Info		
5	Next meeting date and location			
	<ul style="list-style-type: none"> • Next meeting: Thursday, Sept. 20 at 10:00am (VCU-Q to host) • Meeting adjourned. 	Info		