Education City Library Directors (ECLDC) Meeting
Minutes of Meeting

Subject	Business Meeting	Date	**21 February 2019**
Time	10:00am – 12:00pm	**Location**	Northwestern University in Qatar, Rm 1-212

Attendees:	Guests:
1. Adam Cath (TAMU-Q) 2. Al El-Talmas (HBKU) 3. Amy Andres (VCUarts-Qatar) 4. Donna Hanson (GU-Q) 5. Fred Nesta (UCL-Q LIS) 6. Geetha Ramesh (ABP) 7. Ghyslain Sabourin (HBKU CHSS) 8. Hassan Sheikh (Sidra) 9. Ira Setiawan (HBKU CHSS) 10. Jamie Gray (WCU-Q) 11. Mark Paul (NU-Q) 12. Milan Vasiljevic (QNL) 13. Rupert Williams (UCL-Q) 14. Teresa MacGregor (CMU-Q)	

Item	Description	Action	Target Date	Action Party
1	**Minutes from Past Meeting**			
1.a	Minutes reviewed and approved. Corrections:	Info	n/a	n/a
1.b	Other agenda items or new agenda items? None.	n/a	n/a	n/a

Item	Description	Action	Target Date	Action Party
2	**Old Business (i.e. Action items from last minutes)**			

2.a	**QNL:**
	  1. IP #s:
	  If you want your library to have IP access let Milan know.
	
	  2. Open Access:
	  Ok to announce to researchers QNL supporting Open Access publishing. Milan can answer questions.
	
	  3. Other:
	  Have Mango Languages, OK for EC constituents to refer their patrons to QNL for Mango use.
		Email Milan.		All, as desired.

Education City Library Directors (ECLDC) Meeting
Minutes of Meeting

Item	Description	Action	Target Date	Action Party
	Union Catalog: Stemming from QNL follow-up points, a lengthy discussion followed on follow-up (re: QNL or other) on creating of a union catalog with questions such as: • Do we all use OCLC, can we share records? • Create own local system? • Where to host it? • For EC only or Qatar? Reminder: previously per Patrice, QNL can maybe only consider union catalog (countrywide) after maybe another few years. • Some benefits, e.g. hidden collections used more. Other issues: what is demand? Need? e.g. answers: GU-Q: don't need CMU-Q: don't need TAMU-Q: students don't know how to use Concerns: • What is benefit? • How/who puts in records/manages? • Quality of records. • Record duplication. • Can state schools share records? Project proposal: Al (HBKU) suggested it be started as a research project, and he can investigate if it can be started as one at HBKU, would need information from each school, and would require permissions from HBKU administration. Can start small to see if workable project. Al can update at next meeting.	Investigate small research project.	Next meeting.	AL
2.b	**ILN:** Tatiana (GU-Q) working on ILN too. Online conference in April streaming to EC (pending?).			
2.c	**EC Survey:** Ghyslain will send ecopies of survey and results.	Email survey	Next meeting	Ghyslain

Education City Library Directors (ECLDC) Meeting
Minutes of Meeting

Item	Description	Action	Target Date	Action Party
3	**New Business (i.e. from call for agenda items)**			
3.a	**Education City Librarians Lunch (Donna):** Why attendance is low? What can be done to improve attendance? Asked/discussed attendance at the regularly scheduled lunch for librarians in EC after noticing that attendance has tapered lower. Some points brought up are: • Better times? • Better days? • Better locations? • Any suggestions on how to increase attendance? • Are there alterative events that others would prefer? o Afternoon tea/coffee o Dessert only events o Etc. **To do:** 1. Update/verify librarian's contact information to Shaun. 2. Ask Librarians why not attending, are they still interested?	Email info to Shaun Ask Librarians	? Next Meeting	ALL ALL
3.b	**ALMA User's Group (Donna):** Any interest in starting a local ALMA User's Group? After brief discussion, interest was expressed, as it would be useful for Circulation topics for next year. **To do:** ?	?	Next year (?)	Donna (?) Others (?)
3.c	**Next Library Staff Meeting (Mark):** Topic arose (at previous meeting or elsewhere) about next library staff meeting and Victoria (NU-Q) expressed interest in having NU-Q be the organizing host. There was interest in doing it again, but before it gets too hot. **To do:**		TBD	

Education City Library Directors (ECLDC) Meeting
Minutes of Meeting

Item	Description	Action	Target Date	Action Party
	Mark will discuss with Victoria and she will coordinate with other NU-Q staff planning and hosting the event. Date to be determined.	Plan and host.		Victoria (NU-Q)
3.d	**Other New Business** None.	n/a	n/a	n/a

4	**Round-Table Updates (All)**			
4.a	**Jamie (WCU-Q):** 1. Back to work now. (Many congratulations all around). 2. Implementing library dashboards by Power B.I. (like Tableau). 3. Implementing EZProxy. 4. Content Development position posted and filled.	Info		
4.b	**Teresa (CMU-Q):** 1. Got promotion to Senior Librarian (rank; same title) effective July 2019. . 2. Had QNL do a CMU-Q event with their map librarian Christopher Alerio. 3. Search process for Alicia's position ongoing. 4. Presenting on eTextbooks at ACRL, including student survey. 5. Interested in list of QNL librarians and their area of focus. Milan said he would work with QNL Comms to get a list just for ECLDC, not for public sharing.	Info	?	Milan
4.c	**Donna (GU-Q):** 1. Enrollment up. 2. Reviewing staff levels. 3. Had a QNL Heritage Library tour to learn more. 4. Did student survey of library hours, showed interest in more hours yet head counts do not warrant it. 5. Librarians attending ACL and ALMA User's Group.	Info		
4.d	**Rupert (UCL-Q):** 1. Planning for closing, will discuss with Patrice. 2. Last cohort is next September. 3. Attending ACRL as well.	Info		

Education City Library Directors (ECLDC) Meeting
Minutes of Meeting

4.e	**Geetha (ABP):** 1. Business as usual. 2. Circulations are up.	Info		
4.f	**Adam (TAMU-Q):** 1. Ira left TAMU-Q to go to work at HBKU CHSS. 2. Senior management is looking at bibliometrics (country wide). 3. Attending Austin Library conference covering advanced A.I. and Bots, etc. (TLA ?)	Info		
4.g	**Milan (QNL):** QNL Updates: 1. 128,000 registered members. 2. 800,000 circulations since opening. 3. Children's books circulation double others. 4. Abeer promoted to Heritage Library 5. Hind promoted to Public Services 6. Events continue: Science Book Fair, Philharmonic Orchestra, other public events, etc. 7. Comms will do work to promote collections. 8. Still working on Legal Depository. 9. Title recommendations are up. 10. Audio book use is up. 11. Overdrive use is up 10 times.	Info		
4.h	**Mark (NU-Q):** 1. Asked if others got their Ministry survey. 2. Still reviewing eTextbooks, including surveying students. 3. Collaborated with QNL Heritage Library to showcase and do info lit instruct on heritage primary resources for a history/religious studies class. 4. NU-Q hosting Doha Debates.	Info		
4.i	**Amy (VCUarts-Q):** 1. Have approval to hire Head of Innovative Media Studios. 2. Tasmeem is next month, 13-15th, organized by alumni. 3. Reorganizing at VCUarts Qatar, moving library to new management group Gallery – not academic unit. 4. Cleaning up community borrowers in system if more than 5 years inactive, giving them 90 days to renew or closing account.	Info		
4.j	**Al (HBKU):** 1. New HBKU Library Manager, starting Jan. 10th 2019. 2. Reviewing vendors. 3. Acquiring books.	Info		

Education City Library Directors (ECLDC) Meeting
Minutes of Meeting

	4. Reviewing and planning actions for previous library needs still needing attending, and for OPAC.			
4.k	**Fred (UCL-LIS):** 1. Have student placements, no longer mandatory, in Germany and British Library. 2. Book class took tour of QNL Heritage Library, maps. 3. Reviewing Post Grad certificates and diplomas for next year. 4. UCL LIS ending in 2020. 5. Question on short course scheduling, UCL London decides.	Info		
4.l	**Hassan (Sidra):** 1. Officially opening Jan 30, 2019. 2. Working on increasing outreach. 3. Hassan was offered the Manager position. 4. Migrating to Koha. 5. Implementing RFID. 6. Offer to have next ECLDC meeting at Sidra Hospital Library.	Info		

5	Next meeting date and location			
	• Next meeting: Thursday, May 2nd, 2019 at 10:00am (Sidra Hospital) • Meeting adjourned.	Info		