

**ECLDC (Education City Library Directors Committee)
Meeting, 8 January 2008/ Final Minutes**

1- Education City Borrowing & Library Usage Policies

One final edit was requested by Dana regarding the CVU Qatar. It is reflected in the policy document emailed to all ECLDC members earlier today.

EC policy document was approved unanimously by ECLDC members.

- Discuss & determine format/ medium to communicate Education City Borrowing & Library Policies (i.e.: institutions' websites, QF portal, PAL ...etc ...)

Decision:

- Each institution will post the EC policy on its institutional website.
- The policy will be communicated to each campus Dean for dissemination through Education City community and larger Qatar community.
- It is premature to have this EC document made available through the Qatar Foundation website (it is outsourced to an external company).
- ECLDC members recommend that once the Central Library is up and running and has its own website it becomes the central place for such policies and procedures.

- Keeping policies document current & updated (who does it? how often?):

Decision: this task falls under the responsibility of the ECLDC chair.

Isabelle will ensure this role until the incoming ECLDC chair is nominated (last ECLDC meeting in April 2008) for the following academic year.

- Next step: discussion on extension of EC policies to CNA_Q & QUL

Discussion:

- What do they have to contribute to us?
- What are the rules and criteria to apply for new members to join our group
- What if other outside institutions want to join? What path do we open?
- Such requests are deemed to grow and will be exacerbated with growing demands from the public for access to licensed electronic resources

Recommendation/Decision

- At this point, ECLDC thinks it is premature to extend "membership" to CNAQ and QUL in absence of clearly defined relationships between QUL and Education City

- Recommendation is made to wait for the Central Library to take a leadership role outside of Education City

2- Update of Central Library Building program (Ed Warro)

Update/ status on Building planning

- Dana & Ed went to visit 4 learning commons in the US (including Georgia Tec) in order to assess what they do, why ECCL would want to include them into the CL design ...
- 400 changes were submitted to planners for schematic design
- Ed worked with QF and successfully hired a library consultant: Philip Leighton, Chief Planner for Stanford University

- He will be in Doha early February to work with Ed/ Dana and to go over the revisited schematic design document and before trip to architectural firm in Rotterdam.
- Schematic design to be approved shortly after that trip, detail design plan will start after schematic design phase is over

Recruiting for the Central Library:

- Posted ads on ARL website/ ALA website and Chronicle Careers
- Positions will be open until they are filled
- About 50 applicants to this point
- A couple of strong applicants. Some will be interviewed at ALA
- Isabelle and Charles Gilreath will help Ed with interviewing candidates at ALA
- Some other candidates who did not pass the screening process may be potential candidates for other positions down the road

Advisory committee:

2 advisory committees will be created:

- 1 local advisory committee which committee will consist of representatives of the schools, research institutes and social development centers of the Qatar Foundation. It will be an operational committee working on what we do, procedures, policies etc .. The final membership of the is not set (Ed's input)
- The second committee will be an international high level- prestige committee.

Ed is meeting with CLIR and with the Head of the Seattle Public library while at ALA. Ed also initiated discussion around possible affiliation of CL with Library of Congress. Also, QF will have an office in Washington, DC. It will be helpful for future recruiting.

Ed will be working on a blueprint for budgeting for the 5 next years which will be presented at the end of February by Dr. Abdullah to Her Highness.

3- Qatar University Development Program

- Update on upcoming 2008 session (GUSFS_Q/CMUQ)

Internship Dates/ Session 1

- January 20 to January 31, 2008
- February 17 to February 28, 2008

The exposure / shadowing / training program that took place last January/February has again been requested and will be organized jointly by CMUQ and GU_SFSQ. CMUQ can accept two interns, while GUSFSQ is willing to accept 4 interns provided that another EC institution is willing to join and help share the internship time (second session around April). VCUQ consider joining in the fall. WCMCQ will further explore possibilities and get back to Frieda. TAMUQ is not able to commit.

Tom Williams advised that in his opinion Qatar and the Gulf region is in need of an accredited Library Science program and suggested that this discussion also be taken up with the VP Academic at Education City.

[Ed Warro agreed to begin a dialogue with Dr. Abdulla and others at QF to see if there could be a possibility of bringing a western, ALA-accredited Graduate Library School to Education City and/or other related programs.](#)

Revised January 24, 2008
Isabelle Eula