

THE BAYLOR BULLETIN

Baylor University, Waco, Dallas and Houston, Texas



THE COLLEGE OF DENTISTRY

800 HALL STREET

DALLAS, TEXAS 75226

ANNOUNCEMENTS FOR THE YEAR OF 1968-1969

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BAYLOR UNIVERSITY COLLEGE OF DENTISTRY
Dallas, Texas

SCHOOL CALENDAR 1968-69

1968

- September 2 Labor Day Holiday
September 9 Monday, registration for sophomores, seniors, dental hygiene second year students and graduate students.
September 10 Tuesday, registration for freshmen, juniors and dental hygiene first year students.
September 11 Wednesday, 8:00 a.m., first term begins.
November 27 Wednesday, 12:00 noon, Thanksgiving recess begins and first term ends.
December 2 Monday, 8:00 a.m., classes resume and second term begins.
December 20 Friday, 5:00 p.m., Christmas recess begins.

1969

- January 6 Monday, 8:00 a.m., classes resume.
February 28 Friday, 5:00 p.m., second term ends.
March 3 Monday, 8:00 a.m., third term begins.
April 3 Thursday, 5:00 p.m. Easter recess begins.
April 8 Tuesday, 8:00 a.m., classes resume.
May 15 Thursday, 3:00 p.m., senior grades due in registrar's office. Deadline for seniors to complete all clinical and didactic requirements.
May 20 Tuesday, 3:00 p.m., graduation announcement.
May 25 Sunday evening baccalaureate service.
May 26 Monday, 2:30 p.m., graduation exercises.
May 26-30 Examination week for all classes, except seniors.
May 30 Friday, 5:00 p.m., third term ends. Deadline for completion of clinical and didactic requirements for juniors and didactic requirements for freshmen and sophomores.
June 2 Monday, 8:30 a.m., summer clinic begins.
June 4 Wednesday, 3:00 p.m., all grades due in registrar's office.

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*Denotes part-time

**Brooke Army Hospital, Fort Sam Houston, Texas

†Fitzsimons General Hospital, Denver, Colorado

††Walter Reed General Hospital, Washington, D.C.

GENERAL INFORMATION

Philosophy

Baylor University seeks to provide a democratic and Christian atmosphere on campus and in classrooms and laboratories, whereby students and faculty may work together with inquiring minds in the discovery and propagation of ideas. Students are taught to think for themselves, to develop intellectual curiosity, and to be self-reliant in their search

for truth. The College of Dentistry affirms and supports this fundamental premise.

Because this is a professional school, emphasis is placed on those skills inherent in its field. In addition, students are urged to understand patients as whole persons and to minister to their needs intellectually and spiritually as well as physically. This college maintains that Christian faith implemented by professional skills prepares students for more effective living personally and in society.

The faculty and administration conceives of dentistry as a service directed toward promoting optimum dental health for individuals, families, and society. Its programs of training are designed to prepare practitioners for all fields of service in dentistry; to lay foundations for professional leadership, advanced professional study, and leadership in the community; and to strengthen foundations for Christian service.

Churches founded and supported the first colleges in this nation. The first college of dentistry had its beginning in the sanctuary of a Baptist church. The college of dentistry is a unit of Baylor University which is under the control of the Baptist General Convention of Texas.

Objectives of the Curriculum

To develop:

1. A vital and maturing Christian life.
2. Competency to render service in oral health.
3. A foundation for continuing education and graduate study.
4. A sense of personal responsibility to the dental profession and society.
5. Skill in communication that will contribute to effective living.
6. Understanding of human behavior and the application of this principle to self and others.
7. Ability to use creative thinking in professional and personal life situations.
8. The belief in a democratic society.

Historical Statement

In 1845 Baylor University was chartered by the Republic of Texas, being the first university organized in the State. In 1886 it was re-chartered, placed under the control of the Baptist General Convention of Texas and located at Waco in consolidation with Waco University. From time to time the University acquired the College of Medicine, University Hospital, and the School of Nursing. In 1918 the Board of

Trustees took over the College of Dentistry. It had been organized at Dallas in 1905 and was known as the State Dental College. The College of Dentistry is an integral and coordinate part of Baylor University.

The Caruth School of Dental Hygiene opened in September, 1955. Both the College of Dentistry and the Caruth School of Dental Hygiene are fully approved by the Council on Dental Education of the American Dental Association.

Organization

The Board of Trustees of Baylor University, elected by the Baptist General Convention of Texas, has complete jurisdiction over the entire teaching plant at Baylor located in Dallas. In matters concerning the Dallas units, a committee consisting of the trustees living in or near Dallas has the power to act. The internal management of the College of Dentistry is delegated to the Dean and the Faculty of the College of Dentistry.

Buildings and Equipment

The College of Dentistry is located in the central part of the city with convenient transportation to all sections. The dental clinic building is a four-story structure completely air conditioned throughout, which makes for ideal working and studying conditions winter and summer.

The clinics, classrooms and laboratories are large, well laid out and fully equipped with the most modern teaching aids, including closed circuit television. An abundance of clinic patients affords the student ample opportunity to gain an insight into all types of dental conditions with which he will be confronted when he opens his own practice. The course of instruction is so arranged that the greater part of the student's time during his junior and senior years can be spent working in the clinics, thus securing the clinical experience so necessary for a dentist.

A basic science wing attached to the dental clinic building, containing over 22,000 square feet, was first used for classes in September, 1954. It is modern in every respect, fully air conditioned, and has elevator service to all floors. The administration offices are in this building. An addition containing over 15,000 square feet was first used for classes in September, 1960. This space provides room for the museum, additional classrooms and 30 additional chairs for clinical practice. It also furnishes space for research and graduate teaching. The Caruth School of Dental Hygiene is located on the first floor of the basic science wing.

Museum

The new dental wing has sufficient space allocated on the second floor for the museum which contains dental instruments, equipment and records collected over a period of many years. Visitors are welcome to view this priceless collection of material which is constantly being supplemented by additional donations. Proper credit is always given the donor. A visit to the museum will show the visitor the rapid progress and development of the dental profession.

The Library

The dental library is part of the Baylor in Dallas Library which includes the medical and nursing collections. Our combined holdings total over 17,000 volumes. Currently the library receives 577 periodicals. The library houses the Ruth and Lyle Sellers collection of early medicine and science.

Visual Education Department

The Visual Education Department provides assistance in instruction, publication, exhibition and thesis preparation. It produces illustrations, lantern slides and photographic prints. Closed circuit television and an indexed file of negatives and lantern slides are provided as additional teaching services.

Publications

THE BULLETIN is the official catalog of the College and includes announcements of courses of study. It is mailed free of charge to those who request it.

THE JOURNAL is the official publication of the College of Dentistry Alumni Association and is published twice a year.

THE BURR is the College annual, setting forth the life of the College in its various phases. It is edited and published by the College with the cooperation of the faculty and student body.

Alumni Support

The Century Club is an organization of alumni and friends of Baylor University College of Dentistry who have pledged \$100.00 or more per year for the support of dental education and the capital needs of the College of Dentistry.

ADMISSION and REQUIREMENTS

Pre dental Requirements

1. For many years Baylor has required a minimum of ninety semester hours. A large majority now complete a degree before coming to the dental school. No more than 60 semester hours of lower division courses will normally be accepted.

2. Required courses include:

	semester hours		semester hours
English	6	Biology or Zoology.....	8
Inorganic Chemistry	8	Physics	8
Organic Chemistry	8		

3. Comparative anatomy and embryology are strongly recommended. Other suggested electives are: additional English, reading improvement, psychology, sociology, bookkeeping, genetics, speech and a foreign language.

4. The transcripts of credit must reveal a minimum over-all grade average of C+ and also a grade average of C+ in the required courses.

5. Courses that are completed with grade averages below those required may be repeated. If this is done, the last grade will be the one considered. Only one repetition is allowed in each course.

Combined Academic and Dental Degree

A student who completes 94 semester hours of required arts and sciences courses at Baylor University in Waco, with an average of "C" or better may qualify for the bachelor of science degree from Baylor University upon the completion of the first year of work in Baylor College of Dentistry, provided the work has not been used for the requirements of another degree.

In order to be eligible for the combination degree, students who transfer from other colleges must complete at least 42 of the 94 semester hours of prescribed work at Baylor University at Waco. The last 30 hours must not be interrupted by work elsewhere. This program is offered only in cooperation with the Baylor College of Dentistry.

A similar combination degree may be granted from certain other colleges and universities. This must be confirmed by the Registrar's Office at the school where the combination degree is being sought.

Aptitude Test

All candidates are required to take the American Dental Association Aptitude Test and make an acceptable score on it. The test is given

three times a school year at several testing centers in the various states. The candidate should arrange to take the test in April of his second year of college study, preferably after completion of one course in organic chemistry. Aptitude test scores are valid for a two-year period only. A brochure on this testing program and an application for taking the test may be obtained from the Registrar's Office of the College of Dentistry.

Procedure for Making Application

Application forms may be obtained by writing to the Registrar, Baylor University College of Dentistry, 800 Hall Street, Dallas, Texas 75226. The application includes recommendation sheets which should be given to the following: a college instructor under whom the applicant has studied biology and chemistry and to a minister of the applicant's choosing. Students who attend a school where a premedical advisory committee exists are required to use the services of that committee rather than an individual instructor in biology and chemistry. Other recommendations are accepted but not required.

Baylor University College of Dentistry regrets that all students who make application cannot be admitted. Application should be made one year prior to the date of entrance. Preference is given to those who have better than a C+ average, to those who have degrees, to those whose grades and hours in the basic sciences are above average, and to residents of Texas and the surrounding states that do not have a college of dentistry.

The application, along with a \$15.00 fee for processing, and two passport style photographs, size 2"x2½" showing head and shoulders, should be mailed to the address shown above. Recommendations and transcripts should not be sent by the student. The applicant should ask the registrar of each college he has attended to send official transcripts. Recommendation sheets should come directly from the individual recommending.

It is to the applicant's advantage to keep the College of Dentistry informed of his progress in college by sending grade reports at the end of each term or semester. Prior to entrance, an applicant must submit to the Registrar an official transcript covering all of his college work. High school transcripts are not required.

If a student is accepted for admission, he is asked to submit evidence of a complete physical examination during the summer before registration in September. A form for this purpose will be sent for the student to present to his physician. Vaccination against smallpox is required and

immunization against typhoid-paratyphoid fevers, polio and influenza is strongly recommended.

Transfer Students

A student transferring from another dental school in the United States may be granted advanced standing at the discretion of the admissions committee. Transfer students must rank in the upper half of their class and are required to submit the following: (1) reasons for requesting transfer; (2) a letter of clearance or recommendation from the dean of the dental school attended; (3) transcripts of both pre-dental and dental school work; and (4) a copy of the ADA aptitude test results.

Students requesting transfer from a medical college are handled on an individual basis. Requests for admission by students who have failed to show satisfactory progress in a professional school are not considered.

MATRICULATION AND REGISTRATION

All students are required to register on the dates specified in the calendar. A matriculation fee of \$10.00 is required of every student upon first admittance to the College.

New students who fail to report for registration at the specified time may lose their place in the class unless they have previously received permission for late registration. Previously matriculated students who fail to register on the date set aside for registration will be charged an additional fee of \$10.00.

The University reserves the right to refuse registration to any student and also the right to correct any mistake in classification due to misinformation in registration.

Tuition

The tuition and fees for the student in the College of Dentistry are set by the Administration with the approval of the Board of Trustees and may be adjusted as economic conditions warrant.

The freshman class which enters in September 1968 will pay tuition in the amount of \$1,500 per year. Other classes will continue to pay the same tuition that they paid upon entrance. A student who returns after an absence or repeats a year will pay the tuition for the class he enters. The tuition is payable in three installments; one at the beginning of each term.

In some cases arrangements can be made in the business office to defer or pay the tuition monthly. A charge of 1% per month on

the unpaid balance is made for this privilege and the total account must be paid by the end of each respective term.

Other Fees and Deposits

<i>Admission Deposit:</i> Payable upon notification of acceptance as a student. The deposit will be applied to the first term's tuition, but is not refundable.....	\$100.00
<i>Application Fee:</i> To accompany the application form for admission. Not refundable.....	15.00
<i>Reapplication Fee</i>	5.00
<i>Duplicate Diploma Fee</i>	20.00
<i>Graduation Fee:</i> Payable at the beginning of the third term of the senior year.....	25.00
<i>Late Clinic Fee:</i> Applicable to students failing to complete the minimum clinical requirements by the end of the regular school year (third term) per month in advance for each month	100.00
<i>Late Registration Fee:</i> Failure to register, even if only the payment of fees is involved, on the day set aside for a respective class, necessitates the assessment of this fee. If registration has not been completed within five class days, the student will not be permitted to attend classes until satisfactory arrangements have been made through the office of the Dean	10.00
<i>Identification Card Fee:</i> Issued by the office of the registrar and required of all newly enrolled students.....	1.00
<i>Lost Keys:</i> Each	2.00
<i>Make-up Exams:</i> For special examination necessary for a student to receive credit for a course — such as conditional examination	15.00
<i>Returned Check Fee:</i> Assessed for each check returned from the bank regardless of the reason for non-payment.....	1.00
<i>Transcript Fee:</i> <i>Incomplete copy (before degree)</i> for grade report use, each copy.....	.50
<i>Complete copy (after degree)</i> first copy free, each subsequent copy	1.00

Books, Equipment and Supplies

Students are required to purchase their own textbooks and instruments which become their personal property and are taken with them when they graduate. In addition to the better opportunity for study and

work afforded while at college by individual possession, these items will serve as a nucleus of a future dental office and library. Each student is expected to purchase and retain new books and instruments as required by the official school lists. He must maintain instruments and apparatus in good condition. Lockers are provided for the keeping of such equipment. Books and instruments are secured at the school on the day of registration. The student will find it necessary to buy technic material and supplies from time to time during the course. This expense cannot be accurately estimated.

The estimated cost for the four-year curriculum follows:

	Books	Supplies & Equipment	Total
First Year	\$250.00	\$1,200.00	\$1,450.00
Second Year	220.00	1,700.00	1,920.00
Third Year	135.00	—	\$135.00
Fourth Year	50.00	—	50.00
	<hr/>	<hr/>	<hr/>
Total	\$655.00	\$2,900.00	\$3,555.00

LOAN FUNDS

The College of Dentistry participates in several types of loan programs. Financial aid is available to the student who can establish a definite need for financial assistance. Application for aid with confirmation of need must be submitted not later than July 1 to be considered for the following school year. Detailed information is available through the Student Aid Office.

HOUSING

The College of Dentistry does not provide dormitory residence for students. There are adequate housing facilities — apartments and rooming houses—available near the campus. It is suggested that new students make only temporary arrangements for rooms at the time of registration. Usually several single students rent an apartment and live together in order to keep living cost at a minimum.

EMPLOYMENT

There are many opportunities in the city of Dallas for wives of dental students who wish to find employment. It is preferred that dental students not have part-time employment during the first two years. Part-time employment, however, can usually be found for those desiring such work, if it is absolutely necessary. Students must notify the Dean's

Office of the name of the place of employment and the hours they work. In no case may a student accept a position which conflicts with his regularly scheduled school hours or hold a position which in the opinion of the faculty is detrimental to his progress in the dental school or to his health.

STUDENT ORGANIZATIONS

Junior American Dental Association

There is at Baylor University College of Dentistry a Junior American Dental Association group. Students are automatically junior members of the American Dental Association and are entitled to the privileges thereof, including the Journal of the American Dental Association. The College requires all students to become members. It is felt that students will continue as active members of their dental societies after graduation if they have been active in these groups during their school years.

Dental Student Council

The Student Council, composed of the president and two elected members of each class, is to be representative of the student body in all matters of coordination, evaluation and arbitration with the school administration.

Student Guidance

The Dean and members of the faculty will provide counseling and guidance in professional and personal matters. Each class will have a faculty advisor to whom special student problems may be directed.

College Chorus

A unique feature in the program of activities for students is the College of Dentistry chorus. The chorus is open to all dental students and is sponsored jointly by Baylor University College of Dentistry and the Baptist Student Union. The chorus uses a repertoire of both secular and religious music and performs for school functions, churches and civic organizations.

Athletic Activities

The college participates in the City Commercial Leagues in both softball and basketball and has had many outstanding former athletes. Several league championships have been won. These activities are for the students and anyone interested in softball and basketball may have the opportunity to play. The teams are coached by faculty and staff personnel.

Religious Activities

Campus religious activities are sponsored by the Baptist Student Union which is the denominational organization for spiritual ministry to the students. Its leadership is carried on by students under the guidance of a full-time Director of Student Religious Activities.

Although it is a denominational organization, the Baptist Student Union recognizes the many other denominations represented in the student body and strives to provide a Christian ministry for all faiths. It endeavors to emphasize religion as an important phase of student training and as a continuing relationship throughout professional life.

The different phases of student ministry include: chapel services and devotional periods, various study groups, the College Chorus and ensemble groups, periodic off-campus retreats, social activities scheduled throughout the year and Christian Emphasis Week.

GRADING SYSTEM

The following grading system was adopted and put in use beginning September, 1963. A — Excellent, B — Good, C — Average, D — Below Average; E — Condition, F — Failure, I — Incomplete. D is the highest grade granted if a condition is removed. A condition not removed on re-examination becomes a failure.

A grade once entered at the Registrar's Office cannot be changed except by a vote of the faculty.

ATTENDANCE

Regular attendance in all courses is required. Only illness or death in the immediate family will excuse a student from attending class.

STUDENT CONDUCT

Conduct on the part of a student in the College of Dentistry is expected to be that appropriate for one who aspires to the highest degree of professional attainment and in keeping with the Christian ideals of Baylor University.

The principles of moral soundness, courtesy, honesty, and altruism are expected to be followed at all times.

The faculty may dismiss any student for improper conduct or for lack of sufficient progress in his work.

STUDENT PROMOTION

Promotion, demotion and elimination of students is determined by the committee on promotions. This committee consists of the Dean and the

heads of the departments in which the student has been registered during the year.

Students receiving conditions in not more than two courses shall be eligible for examination to remove these conditions at the regular time set for such supplementary examinations. The instructor of the course in which such condition occurs may require any additional work he deems necessary from the student. For each such supplementary examination a fee of \$15.00 in each course must be paid prior to the date of examination. A grade of D is automatically given upon successful removal of a condition.

A student failing to appear for re-examination at the regularly appointed time forfeits all privileges of re-examination. He shall be considered as having failed, unless he can show valid and sufficient reason for his absence. If the faculty decides that such reasons are sufficient, the student shall be granted the privilege of a special examination.

A condition not removed on re-examination becomes a failure. Any student required to repeat a year's work and failing any subject during the repeated year shall be denied further registration in this College.

No student will be permitted to enter any part of any year's work while a scholastic deficiency remains in effect on his record for the previous year.

REQUIREMENTS FOR GRADUATION

To receive the degree of Doctor of Dental Surgery a candidate must have attained the age of twenty-one years and be of good moral character. He must have satisfactorily completed the prescribed courses of study, passed the examinations therein and complied with all technical, laboratory and clinical requirements.

No student will be recommended for a degree until all financial obligations pertaining to his dental studies have been discharged.

HONORS AND AWARDS

Omicron Kappa Upsilon

This is an honorary national dental society founded in 1914 for the purpose of promoting scholarship among dental students. The Omicron Chapter was established at Baylor in 1925.

Membership in this society is voted annually by the faculty members to twelve per cent of the graduating class. The key, which is symbolic of the society, is awarded to each newly-elected member. This election is based upon the merit of the individual student and all nomi-

nations are made from those who rank in the upper twenty per cent of the class.

Gold Medal

This award, consisting of a gold medal and a certificate, is given to the student who has maintained the highest over-all grade average during his four years. Second, third and fourth ranking students also receive certificates.

Odontological Honor Society

This society was founded in 1959 on this campus and it is the only honor society to which a student may be elected while in school. The new members are elected by the society from the junior class on the basis of scholarship, character and participation in school activities.

AWARDS

Several awards are presented to students for showing outstanding proficiency in the various areas of the College of Dentistry.

CURRICULUM

FRESHMAN

Clock Hours — Term

Courses	1st.		2nd		3rd		Qtr.
	Lect.	Lab.	Lect.	Lab.	Lect.	Lab.	Hours
Biochemistry	33	33	33	33	11		9
Dental Anatomy	11	33	11	33	11	33	6
Dental History					11		1
Dental Materials	11	33	11	33	11	22	6
Embryology	11						1
General & Oral Histology	22	33	22	33	22	66	10
Gross Anatomy	22	66	22	66	22	66	12
Microbiology					33	66	5
Neuroanatomy					11		1
Oral Roentgenology	22	22	22	11			5
Orientation	11						0
Preventive Dentistry			33	11			3

SOPHOMORE

Clock Hours — Term

Courses	1st.		2nd		3rd		Qtr.
	Lect.	Lab.	Lect.	Lab.	Lect.	Lab.	Hours
Anesthesiology					11		1

COLLEGE OF DENTISTRY

23

Crown & Bridge	22	66	22	66	22	44	12
Dental Ceramics					3	19	1
General Pathology	22	66	22	66			8
Operative Dentistry	22	55	22	55	22	55	12
Oral Diganosis					11	11	1
Oral Pathology					11	33	2
Orthodontics					11		1
Pedodontics			11			22	2
Periodontics					11		1
Pharmacodynamics					11	22	2
Physiology	33	55	33	55			10
Practice Administration					11		1
Prosthodontics	22	66	22	66	22	66	12

JUNIOR

Clock Hours — Term

Courses	1st.		2nd		3rd		Qtr. Hours
	Lect.	Lab.	Lect.	Lab.	Lect.	Lab.	
Crown & Bridge	11						3
Endodontics	11						2
Nutrition	22						2
Operative Dentistry	11		11		11		8
Oral Diagnosis	11						3
Oral Pathology			11		11		2
Oral Surgery	11		11		11		5
Orthodontics			11		11		2
Pedodontics	11		11		11		4
Periodontics	11		11		11		6
Pharmacology	22		22		22		6
Prosthodontics	11		11		11		6

Clinic Credit

- Crown and Bridge
- Endodontics
- Operative Dentistry
- Oral Diagnosis
- Oral Surgery
- Pedodontics
- Periodontics
- Prosthodontics

TOTAL CLOCK HOURS IN CLINIC..... 800

BAYLOR UNIVERSITY GRADUATE SCHOOL.**Dallas Division at the College of Dentistry**

Graduate course work is offered as follows:

MASTER OF SCIENCE

Anatomy	Oral Pathology	Pedodontics
Biochemistry	Oral Surgery	Periodontics
Microbiology	Orthodontics	Physiology

DOCTOR OF PHILOSOPHY

Anatomy	Microbiology	Physiology
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For information concerning these programs

write to

Director of Graduate Studies
Baylor University Graduate School
Dallas Division at the College of Dentistry
800 Hall Street
Dallas, Texas 75226

POSTGRADUATE PROGRAM

Opportunities are available for advanced studies which fulfill requirements for specialty board eligibility. The disciplines offering such courses are Endodontics, Oral Surgery, Orthodontics, Periodontics and Prosthodontics.

CONTINUING EDUCATION

Periodically short courses are arranged to help the practicing dentist keep abreast with new developments in the profession. These are announced to the profession through special brochures and various scientific journals.

Caruth School of Dental Hygiene**Officers of Administration**

KENNETH V. RANDOLPH, B.S., D.D.S., F.A.C.D., Dean
RUTH R. SWORDS, B.A., B.S., D.D.S., Director
DORIS E. MACKEY, Registrar

The Caruth School of Dental Hygiene was equipped by a generous gift from the Caruth Foundation of Dallas in 1954 in honor of W. W. Caruth, Sr., pioneer Texas philanthropist. The first class of Caruth School entered on September 15, 1955.

Dental Hygiene as a Profession

Dental Hygiene is an important and rapidly growing profession for alert young women. The first small group of dental hygienists was trained by a practicing dentist in Connecticut in 1913. All of the states and the District of Columbia now license dental hygienists to practice under the supervision of a licensed dentist in dental offices, hospital clinics, schools, dental clinics of the Armed Forces, and public health agencies.

In the private dental office, the principal duties of the dental hygienist consist of performing oral prophylaxes and educating patients in proper care of the mouth. She examines and charts the mouth and applies fluoride topically as a tooth decay preventive treatment. Her duties include taking necessary x-rays and developing and mounting films. She is also trained to assist the dentist in other duties in the dental office. The dental hygienist is the only member of the auxiliary group in the profession of dentistry who is permitted by law to perform a direct preventive service in a patient's mouth.

In public health service, which includes public schools and other dental health programs, the dental hygienist is an educator. She gives personal and classroom instruction in mouth hygiene, makes records of mouth conditions and gives oral prophylaxes. She is often asked to give talks on dental health to civic groups. She contributes most effectively to health education in schools by serving as a resource person in dental health for teachers to consult.

The school of dental hygiene has its own clinic and equipment. The students also receive much valuable information and instruction by being assigned to duties in the regular dental clinics where they assist the dental students — thus working in the atmosphere of a dental office.

REQUIREMENTS FOR ADMISSION

The educational program of Caruth School of Dental Hygiene is divided into two parts, the certificate program and the degree program.

Both plans require the applicant to earn college credits in other fully accredited junior or senior colleges or universities before admission to the school of dental hygiene.

The certificate program requires the transfer of thirty semester hours, including the following specified liberal arts courses: one semester each of biology, chemistry, psychology, sociology, New Testament religion, business and professional speech, personal and community health; and one year of English. Credits earned in physical education, band, chorus, etc., are excluded from the minimum total of 30 semester hours. The student who enters the dental hygiene program under the certificate program must therefore be classified as at least sophomore level when admitted.

The degree program requires the transfer of sixty semester hours including the following specified liberal arts courses: one semester each of psychology, sociology, biology, government, history, personal and community health, and mathematics; one year each of chemistry, religion, and speech; and two years of English. If an applicant has had a year of high school chemistry, she will be required to complete only one semester of college chemistry. Credits earned in physical education, band, chorus, etc., are excluded from the minimum total of 60 semester hours. The student who enters the dental hygiene program under the degree program must therefore be classified as at least junior level when admitted.

The biology course which is required for both programs should present the fundamentals of living cells and cellular organization with emphasis on animal. A course in bookkeeping, fundamentals of mathematics, algebra, or trigonometry will satisfy the mathematics requirement for the degree program.

Courses listed as prerequisites to admission which will be offered here for students who have not been able to work them into their pre-dental hygiene curriculum are as follows: both New and Old Testament courses, personal and community health, and first aid. Since many colleges do not offer a speech and hearing therapy course, we have made arrangements for a course to be made available to our students every other year. The course is designed especially for the needs of the dental hygienist and is presented by faculty members of another university in Dallas.

After admission all students follow the same curriculum. At graduation both certificate and degree program students receive the Certificate in Dental Hygiene. The degree program students also receive the Bachelor of Science Degree in Dental Hygiene. After graduation the

certificate program students may continue their college work at any fully accredited senior liberal arts college or university and transfer the credits to Baylor University College of Dentistry. When all requirements of the degree program have been met, these students also may receive the Bachelor of Science degree in Dental Hygiene.

Preference will be given to those applicants who are interested in the degree program and who will have met the requirements before being admitted here.

Applicants must be between the ages of 18 and 35 years of age.

Because each class is limited to 42 students, every effort is made to select those applicants who are considered best qualified for education in dental hygiene and for successful practice. While academic ability is considered in selecting students, personality characteristics are also studied. Some important characteristics of the dental hygienist are achievement, persistence, orderliness, dependability, and vigorous good health. The practice of dental hygiene is physically demanding, as is the dental hygiene training program. For this reason, only those applicants who are in exuberant good health, free of any physical impairment, will be accepted. Excellent eyesight (both eyes corrected to 20/20) is of prime importance.

Experience as a dental assistant is desirable for all students entering the dental hygiene program. This experience will give the student an opportunity to become acquainted with the routine of a dental office and provides some indication of whether she is fitted for and interested in a career in dental hygiene.

The fact that an applicant has met all of the requirements specified or that she has been accepted by Baylor University-Waco does not obligate the Caruth School of Dental Hygiene to offer admission to the applicant.

A personal interview with each applicant is preferred, but if it is not feasible to arrange this due to the applicant's living too far away from the school, usually an interview can be arranged with a representative named by the school in the particular applicant's area.

Since Baylor University is a private institution, there is no increase in tuition for out-of-state residents, but preference is necessarily given to applicants from Texas and the surrounding area where there are no dental hygiene schools.

Procedure for Applying

Application for admission to the Caruth School of Dental Hygiene should be made prior to the time of completion of course requirements. Since the classes are accepted approximately six months before registra-

tion, many times students are offered enrollment provided they complete certain requirements in time to enter the class in September.

Requests for application forms should be directed to registrar. The application should be filled out and returned to the registrar, together with the fee of \$15.00 for processing. This fee is not refundable. The recommendation forms which are included with the application should be completed by the persons named as references on the back of the application. They must be returned to the registrar by the references—not by the applicant. The applicant should also have complete transcripts of all previous academic work (including high school) sent to the registrar from the college or university of last attendance. The 2" x 2½" glossy photograph called for on the application must be recent and must show the head and shoulders of the applicant. Snapshots, polaroid, or coin-operated camera pictures are not acceptable.

It is necessary that the applicant keep her file current by sending transcripts or grade reports at the end of each semester. Prior to entrance, an applicant must submit a complete and official transcript.

Applications will be reviewed by the admissions committee. If an applicant is accepted for admission, she will be asked to submit evidence of a physical examination during the summer before registration in September. A form for this purpose will be sent for the student to present to her physician. Vaccination against smallpox is required. Immunization against typhoid-paratyphoid fevers, polio and tetanus is strongly recommended.

It is imperative that every applicant keep us informed of her progress in college and of any changes in her plans. If we hear nothing, we must assume that she is no longer interested in our dental hygiene program.

It is also imperative that every girl who accepts a place in our school of dental hygiene be absolutely sure in her own mind that dental hygiene is her first choice as a career. Places available are limited. For that reason, if a student accepts a place in the class and then leaves school before completing the curriculum, she is depriving some other girl of an opportunity. These vacancies cannot be filled for the balance of the two-year period.

Dental Hygiene Aptitude Test

All applicants to the dental hygiene school are required to take the dental hygiene aptitude test which is prepared by the American Dental Hygienists' Association in cooperation with the Council on Dental Education of the American Dental Association as part of the application and admission procedure. There are three test periods: November,

February and May. Perhaps the best time to take the test would be in February of the freshman year. If it is necessary for the applicant to repeat the test, she would be able to do so in February of the next year and the results would be available in time for consideration before the bulk of the class has been selected. The booklet and application form may be secured from the registrar or by writing to the American Dental Hygienists' Association, 304 East 35th St., New York, New York 10017.

Grading System

The following grading system was adopted and put in use beginning September, 1963: A—Excellent, B—Good, C—Average, D—Below Average, E—Condition, F—Failure, I—Incomplete, P—Passing. D is the highest grade granted if a condition is removed. A condition not removed on re-examination becomes a failure.

Students who receive conditions in not more than two courses shall be eligible for examination to remove these conditions at the regular time set for such supplementary examinations. The instructor of the course in which such condition occurred may require any additional work he deems necessary from the student. A fee of \$5.00 for each course in which the student is required to take a supplementary examination must be paid prior to the examination.

Religious Activities

All campus religious activities are sponsored by the Baptist Student Union which is the denominational organization for student ministry. Its leadership is carried on by students under the guidance of a full-time director of student religious activities.

Although it is a denominational organization, the Baptist Student Union recognizes the many other denominations represented in the student body and strives to provide a Christian ministry for all faiths. It endeavors to emphasize religion as an important phase of student training and as a continuing relationship throughout professional life.

The different phases of student ministry include: chapel services and devotional periods, the Dental College chorus and ensemble groups, retreats, social activities scheduled throughout the year, and Christian Emphasis Week.

Housing

A new dormitory, Wilma Bass Memorial Hall, which houses both dental hygiene students and nursing students, was completed and opened

for occupancy in January, 1965. This building offers the advantages of beautiful, modern facilities and proximity to the school. Room rent is \$37.50 per month. Students may use Baylor Hospital's coffee shop or cafeteria for meals.

Financial Information

The tuition and fees for the student in the College of Dentistry and the School of Dental Hygiene are set by the Administration with the approval of the Board of Trustees and may be adjusted as economic conditions warrant. No grades are issued until all financial obligations to the college are discharged.

Tuition

The class which enters in September of 1968 will pay tuition in the amount of \$900.00 per year for two years. Any student who returns after an absence or who repeats a year of work will be required to pay the same tuition that is paid by the class she enters. The tuition is payable in three installments, one of which is due at the beginning of each term.

Books and Instruments

Students are expected to purchase and retain new books and instruments as required by the official school list. Books are issued on the day of registration. Students are measured for official uniforms and they pay for these on registration day also. Instruments are issued in two kits: one on registration day, and the other immediately following the Thanksgiving recess. The first kit comprises almost half the complete issue of instruments, and this part must be paid for on registration day. The cost of books, instruments and uniforms may vary from year to year.

First Year

Matriculation fee	\$ 10.00
Instruments and case*.....	392.00
Uniforms and laboratory coats.....	80.00
Junior A.D.H.A. fee.....	2.00
Textbooks	125.00
	<hr/>
	\$609.00

Second Year

Miscellaneous Supplies	\$ 30.00
Textbooks	125.00
Uniforms and caps.....	37.80
Junior A.D.H.A. fee.....	2.00
Graduation fee	25.00
School pin	12.00
	<hr/>
	\$231.80

*Handpieces are also required, but they may be borrowed or purchased second hand. They must be approved.

Other Fees and Deposits

<i>Admission Deposit:</i> Payable upon notification of acceptance as a student. The deposit will be applied to the first term tuition but is not refundable.....	\$75.00
<i>Application Fee:</i> To accompany the application form for admission; not refundable	15.00
<i>Reapplication Fee</i>	5.00
<i>Duplicate Diploma Fee</i>	20.00
<i>Graduation Fee:</i> Payable at the beginning of the third term of the second year.....	25.00
<i>Identification Card Fee:</i> Issued by the office of the registrar and required of all newly enrolled students.....	1.00
<i>Late Registration Fee:</i> Failure to register, even if only the payment of fees is involved, on the day set aside for registration necessitates the assessment of this fee. If fees are not paid within five class days of registration day, the student will not be permitted to attend classes until satisfactory arrangements have been made through the office of the Dean.....	10.00
<i>Lost Keys</i>	2.00
<i>Make-Up Exams:</i> For examinations necessary because of incomplete work or because of a condition on the regular examination	5.00
<i>Returned Check Fee:</i> Assessed for each check returned from the bank regardless of the reason.....	1.00
<i>Transcript Fee:</i> First complete transcript free, each subsequent copy	1.00
<i>Transcript Fee:</i> Incomplete copy for grade report use.....	.50

Loan Funds

The Texas Dental Hygienists' Association Loan Fund — In 1957, a loan fund was established through the generosity of the Texas Dental Hygienists' Association to assist students in time of financial difficulty.

Harold B. Younger Loan Fund — This fund was made available to students of dental hygiene through the generosity of Dr. Harold B. Younger, a faculty member of the Caruth School of Dental Hygiene.

Detailed information relative to loan funds may be secured by writing to the Student Aid Office at the College.

Attendance

Regular attendance in all courses is required. Only illness or death in the immediate family will excuse a student from attending class.

Conduct and Regulations

Conduct on the part of a student in the Caruth School of Dental Hygiene is expected to be that appropriate for one who aspires to the highest degree of professional attainment and in keeping with the Christian ideals of Baylor University. The principles of moral soundness, courtesy, honesty, and altruism are expected to be followed at all times.

The faculty may dismiss at any time any student for improper conduct or for lack of sufficient progress in her work.

Permission for Outside Work

This school discourages any student from holding outside employment or holding a position which in the opinion of the faculty is detrimental to her progress in the dental hygiene school. In no case may a student accept a position which conflicts with her regularly scheduled school hours. Since there are no scheduled Saturday classes, it is possible for a student to obtain a position which requires working only on Saturday. All students who obtain work must register in the director's office the name of the place where she works and the hours of such work.

Junior American Dental Hygienists' Association

There is a Junior American Dental Hygienists' Association at the Caruth School of Dental Hygiene. Students who belong to this society are automatically junior members of the American Dental Hygienists'

Association and are entitled to the privileges thereof, including receiving the Journal of the American Dental Hygienists' Association. All students become members.

SCHOOL HONORS

Sigma Phi Alpha

This is a national dental hygiene honor society founded in 1958. The Beta Chapter was established at Baylor University College of Dentistry in 1958.

Each year ten per cent of the graduating class is elected to membership. Membership is awarded on the basis of scholarship, character, and potential qualities for future professional growth and attainment.

Awards

A medallion and a certificate are presented to the girl maintaining the highest grade average. Second and third ranking students also receive certificates.

The Phillip Earle Williams Award

In 1962 the Williams Award was made possible by Dr. and Mrs. Fred M. Lange of Dallas, Texas, in honor of Dr. Phillip Earle Williams. The award is presented to the graduating dental hygiene student, who, in the opinion of the dental hygiene faculty and advisory committee, has shown the most proficiency as a dental hygiene clinician.

The George B. Clendenin Award

The George B. Clendenin Award is given annually to the graduating senior who, in the opinion of the members of the Junior American Dental Hygienists' Association, embodies the characteristics of a good dental hygienist and who has been and will be a credit to the profession. This award is made possible through the generosity and courtesy of Patricia Clendenin Wessendorf, the first director of Caruth School of Dental Hygiene, in memory of her father, Dr. George B. Clendenin.

The curriculum for the dental hygiene program which is offered at the Caruth School of Dental Hygiene is:

First Year Dental Hygiene

	Cr.
Anatomy, Gross 313B.....	3
Dental Anatomy 313A.....	3
Dental Assisting 334.....	4
Dental Health Education 331A.....	1
Dental Hygiene Practice 332A.....	2
Dental Procedures 331B.....	1
Histology, General and Oral 312.....	2
Microbiology 313C.....	3
Oral Hygiene 331C.....	1
Preventive Dentistry 331D.....	1
Prophylactic Clinic 336.....	6
Prophylactic Technique 333.....	3
Roentgenology 331F.....	1
Visual Education 331E.....	1
Total	32

Second Year Dental Hygiene

	Cr.
• Clinical Practice and Assisting, 435A, 435B, and 435C.....	15
• Dental Art 431B.....	1
• Dental Health Education 431A.....	1
• Dental Materials 431C.....	1
• Dentistry for Children 431D.....	1
Ethics and Jurisprudence 431E.....	1
Practice Administration 430.....	1
Nutrition 412A.....	2
• Pathology, General and Oral 413.....	3
• Periodontics 431F.....	1
• Pharmacology 411B.....	1
• Physiology 414.....	4
• Public Health 421.....	1
• Roentgenology Clinic 431G.....	1
Total	32

33

The first digit of the dental hygiene course number indicates the year; the second number is the division (1 biology, 2 health and 3 dental hygiene); and the third number indicates semester hours.

Anatomy, Gross (Bio. 313B)

A fundamental study of each system of the body is correlated finally with a more intensive study of the regional anatomy of the head and

neck, using dissected human material and visual aids frequently. Lecture and discussion sessions are supplemented by laboratory demonstrations and study.

Biggs

Clinical Practice and Assisting (D.H. 435A, 435B, 435C)

Clinical procedures with patients are practiced by the student in rotation through the various clinics of the dental college. Skills in giving oral prophylaxes, managing and educating patients, and assisting and cooperating with the dentist under clinical conditions are perfected.

Staff

Dental Anatomy (Bio. 313A)

A detailed study of human dentition, deciduous and permanent, including identifying extracted specimens and drawing and carving teeth to scale. Lectures and laboratory work are involved.

Matthews

Snyder

Dental Art (D.H. 431B)

A study of the techniques involved in wax manipulation. The student develops functional tooth contours of the crowns of individual teeth by adding inlay wax to prepared ivory dies on dentoforms.

Starr

Dental Assisting (D.H. 334)

In this course the dental hygiene student learns chair-side assisting through actual practice with dental students in rotating clinical assignments.

Staff

Dental Health Education (D.H. 331A-431A)

A study of the factual information and methods of instruction employed in teaching dental health to the laity in schools and communities, and especially to the patients in the practice of dental hygiene. Includes a field trip in which a dental health project using visual aids is presented to public school children.

Olmstead

Dental Hygiene Practice (D.H. 332A)

A series of lectures covering the principles and techniques of dental hygiene care and instruction for the individual patient. Includes a study of careers in dental hygiene.

Troegle

Dental Materials (D.H. 431C)

A general study of the sources, properties, uses, and techniques of manipulation of the materials commonly used in dentistry.

Lambert

Dental Procedures (D.H. 331B)

A series of lectures designed to acquaint the dental hygiene student with the procedures involved in the various fields of dentistry.

Staff

Dentistry for Children (D.H. 431D)

A study of the preventive and therapeutic aspects of dentistry for children, child psychology, and management of the child in the dental office. Saunders

Ethics and Jurisprudence (D.H. 431E)

This is a general study of the background of ethics and law and a specific study of the principles of ethics and laws relating to the practice of dental hygiene and dentistry in Texas. Younger

First Aid (H.E. 322)

A course designed to teach the knowledge and techniques necessary for the student to secure the Standard and Advanced Red Cross Certificates. Includes a study of the causes and first aid treatment of emergency situations which may arise in the dental office. Nichols

Histology, General and Oral (Bio. 312)

A study of the general histology and microscopic anatomy of organs and systems of the human. Laboratory studies of prepared slides are employed. Matthews

Microbiology (Bio. 313C)

A study of the culture, morphology, and activities of representative types of micro-organisms and their relation to health. Lecture sessions are supplemented by laboratory work. Winford

Nutrition (Bio. 412A)

A study of the principles of nutrition accompanied by certain specific implications for dental health. Includes the technique of diet analysis. Cauble

Oral Hygiene (D.H. 331C)

A study of the factors which contribute to oral health including the accepted methods of preventing caries and periodontal disease. Stout

Pathology, General and Oral (Bio. 413)

A study of the fundamental principles of disease processes. Includes histo-pathology of the more common diseases affecting the body as well as the pathological conditions of the teeth and their supporting structure. Lectures and laboratory. Zimmermann

Periodontics (D.H. 431F)

A course designed to consider the simple periodontal problems which may confront a dental hygienist. This includes the rationale for the prophylaxis, the reasons for good oral hygiene, and identification of some of the lesions seen in the oral cavity. Collings

Personal and Community Health—Effective Living (H.E. 321)

A study of personal health habits and traits and the environmental factors related to these, with special emphasis on the individual's responsibility to the health of the community. McDonald

Pharmacology (Bio. 41B)

A study of the actions and uses of drugs with emphasis placed on those used in dentistry. Jespersen

Robertson

Physiology (Bio. 414)

A survey of the organ systems of man and their relation to the normal functioning of the human body. Includes lectures and laboratory demonstrations and experiments. Dorman

Practice Administration (D.H. 430)

This course is concerned with the techniques and mechanics of building and holding a practice with special emphasis on applied psychology. Younger

Preventive Dentistry (D.H. 331D)

A study of all known methods of preventive dentistry, including prophylaxis, brushing techniques, best uses of fluorides, dietary control, radiographs, clinical examination, and patient education. Stout

Prophylactic Clinic (D.H. 336)

Clinical procedures with the patient are practiced in the various clinics of the dental college. Skills in giving oral prophylaxes, topical application of fluorides, and patient education are developed. Staff

Prophylactic Technique (D.H. 333)

Instrumentation and clinical procedures in oral prophylaxis and topical application of fluorides. Lectures, demonstrations, and laboratory sessions, including practice on manikins. Staff

Public Health (H.E. 421)

A study of the theory, methodology, and application of principles of public health with emphasis on the role of the dentist and dental hygienist in a public health program. Richards

Religion, New Testament Introduction (111)*

A general survey of the New Testament, beginning with the inter-Biblical period. A survey of the origin and literature of the New Testament, and the beginning and early history of Christianity. Special emphasis is given to the place of the New Testament in modern life.

Marcontel

Religion, Old Testament History (101)*

A general survey of the Old Testament as to origin, literature, and history, with a special study of the institutions, religions and national life of the Hebrew people. Factors of national greatness and weakness will be noted. Marcontel

Roentgenology (D.H. 331F)

The theory and technique of oral radiography. Lewis

Roentgenology Clinic (D.H. 431G)

Application of techniques of oral radiography with patients in clinical practice, simulating actual private practice. Staff

Speech and Hearing Therapy (Speech 108)* ✓

A survey course dealing with the nature and causes of speech and hearing disorders and speech correction as an educational and clinical field. Harrison

Visual Education (D.H. 331E)

A study of effective presentation of printed and graphic material, including the basic principles of design, color, and light. Skills necessary for execution of good design in individual projects of visual aids are developed. Grube

*Numbers for the courses are identical to comparable courses in the Liberal Arts College of Baylor University, Waco.

BAYLOR UNIVERSITY

Baylor University consists of nine colleges and schools located in Waco, Dallas, and Houston.

The University, its schools, and departments are accredited by, and/or hold membership in the following organizations:

General:

- The Southern Association of Colleges and Schools
- The Association of Texas Colleges
- The Association of American Colleges
- The Association of University Evening Colleges
- The American Council on Education
- The National Association of College and University Summer Sessions
- The Southern University Conference
- The Texas Council of Church-Related Colleges
- The Southern Association of Baptist Colleges and Schools
- The American Association of University Women

Schools:

Hankamer School of Business:

- The American Association of Collegiate Schools of Business

College of Dentistry:

- The Council on Dental Education of the American Dental Association

School of Education:

- The American Association of Colleges for Teacher Education
- Program accreditation by the Texas Board of Education

Graduate School:

- The Council of Graduate Schools in the United States
- The Association of Texas Graduate Schools

School of Law:

- The Association of American Law Schools
- Accredited by the American Bar Association

College of Medicine:

- The Association of American Medical Colleges
- The Council on Medical Education and Hospitals

School of Music:

- The National Association of Schools of Music
- The Texas Association of Music Schools

School of Nursing:

- The National League for Nursing, Department of Baccalaureate and Higher Degree Programs

- The Southern Regional Education Board, Council on Collegiate Education for Nursing

- Accredited by: The National League for Nursing
- The Texas State Board of Nurse Examiners

Departments and Programs:

Chemistry: Accredited by the American Chemical Society

Dental Hygiene: Approved by Council on Dental Education of the American Dental Association

Graduate Program in Hospital Administration: Approved by the Association of University Programs in Hospital Administration

Journalism: Accredited by the American Society of Journalism School Administrators

Oral Communication:

Program in Radio: The Association for Professional Broadcast Education. Associate member, National Association of Educational Broadcasters.

Physical Therapy: Accredited by the Council on Medical Education of the American Medical Association, in collaboration with the American Physical Therapy Association.

At Waco, Texas

The College of Arts and Sciences, George M. Smith, Ph.D., Dean

The Graduate School, J. Clifton Williams, Ph.D., Dean

The School of Education, M. L. Goetting, Ph.D., Dean

The Schools of Business, Emerson O. Henke, D.B.A., Dean

The School of Law, W. J. Boswell, B.A., LL.B., Dean

The School of Music, Daniel A. Sternberg, Dean

For information concerning the school at Waco, address the Registrar, Baylor University, Waco, Texas.

At Dallas, Texas

Baylor University in Dallas, Boone Powell, LL.D., Vice President

The College of Dentistry, Kenneth V. Randolph, B.S., D.D.S., F.A.C.D., Dean

The Graduate Division at the College of Dentistry, Jack Bishop, B.S., M.S., Ph.D., Acting Director of Graduate Studies

The Caruth School of Dental Hygiene, Ruth R. Swords, B.A., B.S., D.D.S., Director

The School of Nursing, Geddes McLaughlin, R.N., B.S., M.P.H., Dean

Baylor University Medical Center, Boone Powell, LL.D., F.A.C.H.A., Executive Director

At Houston, Texas

The College of Medicine, James R. Schofield, B.S., M.D., Dean

At San Antonio, Texas (For military personnel only)

Brooke Army Medical Center

Affiliated Graduate Program in Clinical Medicine

Affiliated Graduate Program in Hospital Administration

Affiliated Graduate Program in Clinical Dentistry

