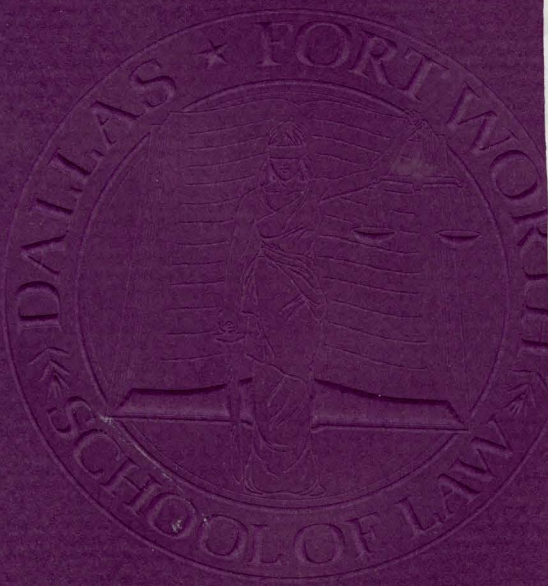


**DALLAS/FORT WORTH  
SCHOOL OF LAW**

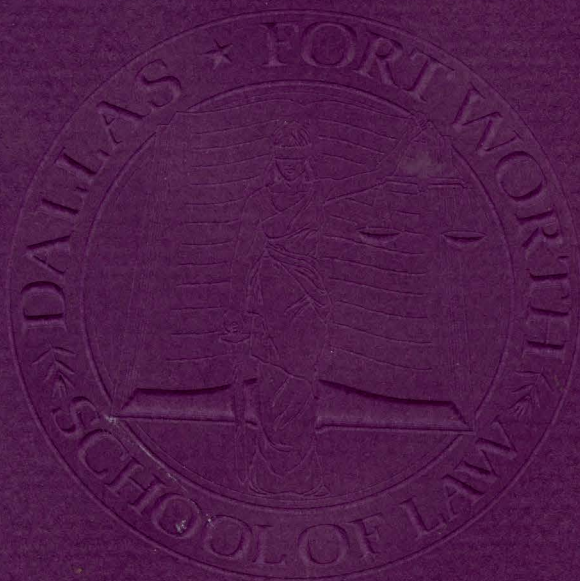


**BULLETIN**

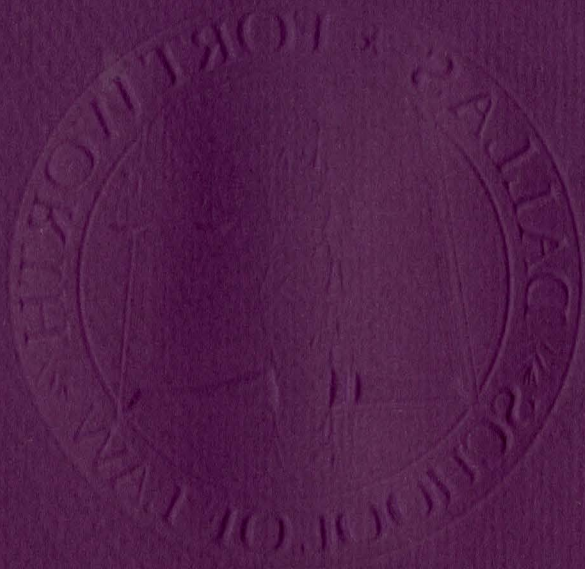
**NOTICE**

As of August 1, 1992 Dallas/Fort Worth School of Law will become part of Texas Wesleyan University and will be known as Texas Wesleyan University School of Law. The address will remain the same. All checks should be made to Texas Wesleyan University after the above date.

**DALLAS/FORT WORTH  
SCHOOL OF LAW**



**BULLETIN**



**BULLETIN  
OF  
DALLAS/FORT WORTH SCHOOL OF LAW**

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**Vol. 1**

**January 1991**

**No. 2**

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**IMPORTANT NOTICE**

It is the policy of the American Bar Association that an unaccredited law school intending to seek provisional approval include the following language in its bulletin:

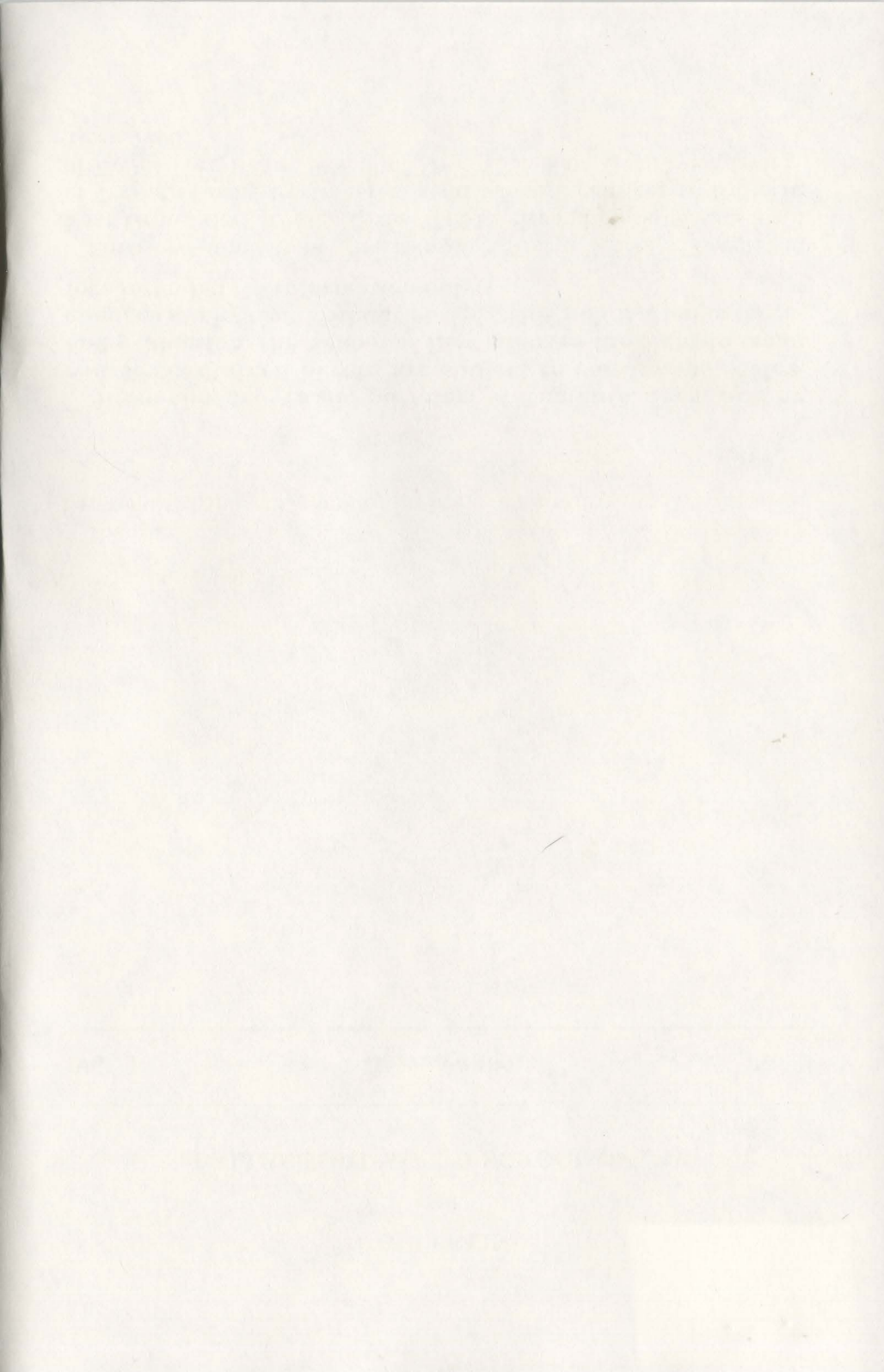
The Dean has informed himself fully as to the Standards and Rules of Procedure for Approval of Law Schools by the American Bar Association. The Administration and the Dean are determined to devote all necessary steps to present a program of legal education that will qualify for approval by the American Bar Association.

The Council of the Section of Legal Education and Admission to the Bar requires that an unaccredited law school intending to seek ABA approval include the following additional language in its bulletin:

The Dallas/Fort Worth School of Law reserves the right to make changes at any time without notice. This publication is therefore intended for information only.

**Since the programs, policies, statements, fees, and/or courses contained herein are subject to continuous review and evaluation, the School of Law reserves the right to make changes at any time without notice. This publication is therefore intended for information only.**

Published annually by the Dallas/Fort Worth School of Law, 2535 East Grauwlyer, Irving, Texas 75061. Second class postage paid at Irving, Texas. Postmaster, send address changes to Bulletin of Dallas/Fort Worth School of Law, 2535 East Grauwlyer Irving, Texas 75061.





### IMPORTANT NOTICE

It is the policy of the American Bar Association that an unapproved law school intending to seek provisional approval include the following language in its bulletin.

**The Dean has informed himself fully as to the Standards and Rules of Procedure for Approval of Law Schools by the American Bar Association. The Administration and the Dean are determined to devote all necessary steps to present a program of legal education that will qualify for approval by the American Bar Association.**

The council of the Section of Legal Education and Admission to the Bar requires that an unapproved law school intending to seek ABA approval include the following additional language in its bulletin:

**The Dallas/Fort Worth School of Law makes no representation to any applicant that it will be approved by the American Bar Association prior to the graduation of any matriculating student.**

### DISCLAIMER

The Dallas/Fort Worth School of Law does not claim that by attending or graduating from the law school or by subsequently being admitted to the Bar of any state that an accepted applicant to the law school

will become employed in a legal position or receive a higher average starting salary than in a position for which the applicant might otherwise be employed nor does the law school claim any particular percentage of its graduates obtain employment in legal positions.

The above disclaimer appears to be required by the provisions of H.E.W. REG. 177.63.40 Fed. REG. 7585 (1975).

On the advice of the Coordinating Board, Texas College and University system, the following language appears in our bulletin:

The Dallas/Fort Worth School of Law is not accredited by the American Bar Association.

Accreditation for any law school by the American Bar Association is neither achievable in the short term, nor assured in advance of protracted evaluation. Absent accreditation of the Dallas/Fort Worth School of Law by the American Bar Association, students may be ineligible to take the bar examination. By state law, the school cannot be given the power to grant degrees until after an evaluation conducted by the coordinating board unless ABA accreditation is achieved.

### **MISSION STATEMENT OF DALLAS/FORT WORTH SCHOOL OF LAW**

1. This Law School intends to emphasize excellence in the basic knowledge of the law and the fundamental skills required of the legal profession so that upon completion of the course of study the student will be fully prepared to enter the practice of law.
2. This Law School intends to prepare its graduates to act as counselors and mediators as well as litigators. Training in the area of non-judicial settlements and alternative dispute resolutions will be included along with litigation skills and traditional court room methods.
3. This Law School intends to employ a selective admissions program based on both subjective and objective criteria designed to generate an excellent student body.
4. This Law School is committed to the belief that the practice of law is a "helping profession", not merely a business, and should embrace high standards of personal integrity. To this end, the Law School will

stress the importance of professional responsibility and associated community responsibility.

5. This Law School intends to develop and maintain a highly qualified faculty, chosen for both academic ability and practical legal skills.

## **ORGANIZATION OF THE CORPORATION**

### **The Corporation**

The Dallas/Fort Worth School of Law is a private, non-profit, tax-exempt corporation organized under the laws of the State of Texas. The purpose of the corporation is to provide legal education to the public.

### **Board of Directors**

The Corporation is governed by an independent Board of Directors whose members have no financial interest in the operation of the school. The Board was created to insure the maintenance of a program that will provide quality education for all students. The Board establishes general policies for the school, appoints the Dean, and approves the budget.

As a free-standing law school, Dallas/Fort Worth School of Law is not associated with any university. As such, it relies to some extent on contributions and benevolent gifts from various individuals and companies to help support the building fund, scholarships, the library and visiting professors.

## **BOARD OF DIRECTORS**

Stephen R. Chaney  
Robert L. Harmon  
Randy D. Robason



## CORPORATION OFFICERS

Robert L. Harmon .....President & C.E.O.  
 Stephen R. Chaney.....Secretary  
 Randy D. Robason.....Treasurer  
 James Welch.....C.F.O.

## BOARD OF ADVISORS

James Ames  
 Leach & Ames

Linton Barbee  
 Hughes & Associates

James Barlow  
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Dresser Industries

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Ramirez & Associates

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Allen E. Smith & Associates  
Past Dean of The School of Law at  
The University of Alabama and The  
School of Law at The University of  
Missouri-Columbia  
Law School Consultant on A.B.A. Accreditation

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2nd District

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H. G. Wells  
Wells, Williford & Felber, P.C.

Philip Wilson  
Attorney at Law

## LAW SCHOOL ADMINISTRATION

Frank W. Elliott .....	Dean and C.A.O.
Jim Hambleton .....	Director of Law Library
Beth Slaton.....	Registrar

## THE LAW LIBRARY

An adequate, well-organized library facilitates the study of law and possibly should be considered second only to the law school faculty as an influence upon students.

The Dallas/Fort Worth School of Law Library provides a large amount of primary source material, including statutes, judicial opinions, and administrative regulations. The variety of legal material available enables students to do most of their research on the premises.

In addition to traditional library sources, the Law Library has LEXIS and WESTLAW terminals. This computerized legal research facility broadens and enhances the quality of traditional methods. For maximum use by the students, the library is open approximately 100 hours per week.

## 1991 & 1992 CALENDAR

### Spring 1991

Mon. 01/07	Classes begin
Thu. 04/11	Last day of classes
Mon. 04/15	Reading period and final exams begin
Fri. 04/26	Last day of exams

### Summer 1991

Wed. 05/01	Classes begin (Monday classes held)
Mon. 05/27	Memorial Day (No classes)
Thu. 07/04	Independence Day (No classes)
Fri. 07/05	Independence Day (No classes)
Fri. 08/09	Last day of classes
Mon. 08/12	Examination period begins
Fri. 08/23	Last day of exams

### Fall 1991

Tue. 09/03	Classes begin
Thu. 11/28	Thanksgiving Holiday (No classes)
Fri. 11/29	Thanksgiving Holiday (No classes)
Tue. 12/10	Make-up day (Thurs. classes held)
Wed. 12/11	Last day of classes (Fri. classes held)
Fri. 12/13	Examination period begins
Mon. 12/23	Last day of exams

### Spring 1992

Mon. 01/06	Classes begin
Fri. 04/10	Last day of classes
Mon. 04/13	Examination period begins
Fri. 04/24	Last day of exams

## **STATEMENT OF NONDISCRIMINATION**

It is the policy of Dallas/Fort Worth School of Law not to discriminate on the basis of sex, handicap, race, color, religion, or national or ethnic origin in its educational programs, admissions policies, employment policies, financial aid, and other school-administered programs. This policy is enforced by federal law under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, and section 504 of the Rehabilitation Act of 1973. Inquiries regarding compliance with these statutes may be directed to the Dean's Office of Dallas/Fort Worth School of Law.

## **ADMISSION**

### **Prelegal Education**

The Law School does not prescribe a specific prelegal curriculum for its applicants. The wide range of lawyers' tasks and the difference in offerings from college to college preclude such an approach. However, there are certain goals that prelaw students should keep in mind when planning their college programs. They should strive to acquire the ability to read, write, and speak the English language well; to gain a critical understanding of human values and institutions—political, economic, and social; and to develop in themselves the power to think both logically and creatively. The Prelaw Handbook published by the Law School Admission Council and the Association of American Law Schools contains a good discussion of the undergraduate background students should seek to acquire before entering law school. A copy of this handbook may be obtained from campus bookstores or ordered from Law School Admission Services, Box 2000, Newtown, PA 18940.

### **Requirements for Admission**

An applicant must have received, or have completed all requirements for, a baccalaureate degree from a college or university of approved standing prior to the time he or she begins work in the Law School. In order to apply, however, a prospective student need have completed only six semesters or nine quarters of undergraduate work.

Additionally, an applicant must take the Law School Admission Test (LSAT) which is administered four times a year throughout the United States and in many foreign countries. An applicant's record must be of sufficiently high quality to demonstrate that he or she is qualified for the study of law. In evaluating a student's record, considerable weight is given to undergraduate grades and the score achieved on the LSAT. In exceptional cases, the work of the last two college years will be weighed more heavily than that of earlier years. To a lesser extent, consideration is given to other factors such as the applicant's statement of purpose, the quality of the applicant's college, grade trend, cultural background, work experience during and after college, extracurricular activities, graduate studies, and service in the military, Peace Corps, or Vista. Two letters of recommendation are required. Those from former professors are most helpful.

### **Admission Procedures**

All inquiries and correspondence concerning admission should be addressed to:

Dallas/Fort Worth School of Law  
Office of Admissions  
2535 East Grauwyler  
Irving, Texas 75061

The completed application form should be returned to the above address at the earliest opportunity after the beginning of the applicant's senior year. A \$50.00 non-refundable application fee is required.

Only a completed application containing an LSAT score and official transcripts showing degree granted will be considered. Students with questions concerning admission policies may find the Prelaw Handbook helpful. Students with specific questions may contact the Law School. Due to the large number of applicants, interviews are not normally a part of the admissions process. Admission decisions are made by evaluating the application materials on the basis of specified criteria. Applicants should submit in writing all materials they wish the Admissions Committee to consider and should supplement their applications as the need arises.

## **Transcripts and LSAT**

A student may have an application considered after completing at least six semesters or nine quarters of undergraduate work. A transcript from each college or university attended should then be sent directly to the law school. Considerable lead time should be allowed for the undergraduate transcript to be processed. The applicant's file cannot be reviewed by the Admissions' Committee until the file is complete.

Upon admission, the student must furnish to the Law School one official transcript showing final grades and receipt of undergraduate degree. If a student has attended more than one college or university, one official transcript should be forwarded from each institution attended. Before admission, additional transcripts should be submitted to the Law School only in response to a specific request.

## **Law School Admission Test**

The applicant must take the LSAT and request that the score be reported to the Law School. The test usually is given in June, October, December, and March of each year. The test should be taken no later than six months prior to prospective entrance, and it is strongly recommended that it be taken earlier if at all possible.

The LSAT/LSDAS Registration Packet, which contains information concerning the test, sample questions, application forms, and a list of the testing centers may be obtained by applying in person at the Law School or by writing to Law School Admission Services, Box 2000, Newtown, PA 18940. A sample of the test, including new types of questions, a discussion of the different types of questions, an analysis of the correct answers, and information about test-taking strategies may be found in the Law School Admission Bulletin. No other material is recommended by the Law School Admission council for study preparation for the LSAT.

## **Good Character**

The Law School may deny admission to any applicant who, in the judgment of the faculty, may appear to be unfit in character to engage in the study or practice of law.

## **Declaration of Intention to Study Law**

The State Board of Law Examiners of Texas has established the following requirement:

...every person intending to apply for admission to the bar examination in this State shall file with the Secretary of the Board a Declaration of Intention to Study Law. Such Declaration shall be filed not more than sixty (60) days prior to nor more than one hundred twenty (120) days after entry into an approved law school and, for purposes of uniform administration of this rule, filing deadlines shall be construed as follows: Fall entrants, January 15; Spring entrants, June 1; Summer entrants, October 15;...Such Declaration shall be made in duplicate on forms prescribe by the Board, and shall show such facts as to the history, experience, and educational qualifications of the declarant as the Board may require. It shall name the law school in which the declarant proposes to study, or is studying, which school must be an approved law school.

The forms may be obtained from the Board of Law Examiners, Box 12248, Capitol Station, Austin, TX 78711, or in person from the Law School.

The fee required for filing the Declaration of Intention to Study Law form is \$75.

## **Admission with Advanced Standing**

A student who has completed one year of law study at an American Bar Association approved law school (23-30 semester hours), and who is eligible to continue there in good standing, may apply for admission to Dallas/Fort Worth School of Law. If accepted, a transfer student will be eligible for advanced standing credit for acceptable work done at the former school. The amount of advanced standing credit for which a student is eligible is determined on an individual basis. In any case, students admitted as transfers must complete at least 30 hours in residence to be eligible for a degree. No credit will be granted for courses in which grades are below the average required for graduation at the school from which the student wishes to transfer.

The applicant for admission as a transfer student should comply with the procedure required for admission to the first year class and forward a letter stating why he or she desires to attend Dallas/Fort Worth School of Law.



In addition, a transcript of all law course work attempted and a letter of good standing from the dean of the law school which the applicant is currently attending must be furnished.

### **Visiting Students**

Students in good standing at another law school may be considered for admission to Dallas/Fort Worth School of Law on a visiting basis. An application for admission must be completed and a letter furnished from the dean of the law school the student is currently attending stating that the student is in good standing and that credit for courses taken at Dallas/Fort Worth School of Law will be accepted for transfer.

### **Affirmative Action in Admissions**

The faculty and administration of the Law School recognize the need for increasing the number of minority group members in the legal profession. The school therefore encourages applications from minority students.

The Association of American Law Schools (AALS) and the Council on Legal Education Opportunity (CLEO) sponsor programs designed to increase the number of minority law students. Those interested in information on these programs should write to CLEO, 818 18th Street, N.W., Suite 940, Washington, DC 20006.

The Mexican-American Legal Defense and Education Fund (MALDEF) provides financial assistance to Mexican-American students who have applied to law school. Applications may be obtained by writing to MALDEF, 28 Geary Street, 6th Floor, San Francisco, CA 94108.

### **Readmission**

The law school faculty reserves the right to refuse admission or readmission to any applicant. If an applicant is given the privilege of readmission, he/she must meet the requirements in force at the time of his/her return to the school of law or such higher requirements as the faculty may determine.

## Credit For Courses at Other Schools

A student is permitted to take courses for credit at another law school only with prior approval of the Dean.

## Application Procedures for Foreign Students

The application procedures for foreign students are the same as those for other applicants except that a foreign student whose native language is not English must submit a certificate of adequacy in written and oral English before the application will be processed. A foreign student may satisfy this requirement by arranging to take the Test of English as a Foreign Language (TOEFL). Arrangements for taking this test may be made by writing to:

Educational Testing Service  
1947 Center Street  
Berkley, California 94704  
or  
20 Nassau Street  
Princeton, New Jersey 08540

**Foreign transcripts must be translated prior to our receipt at the applicant's expense.**

Tuition charges and fees as listed in this handbook are reviewed periodically and may have to be increased before publication of a new handbook to meet rising costs of providing quality education.

The following is a schedule of tuition and fees in effect beginning with the Winter Trimester 1991.

Tuition: Per semester credit hour .....	27500 \$250.00
Other fees as Applicable:	
Application Fee .....	\$ 50.00
(Must be submitted with application and will not be credited against tuition in the event of enrollment. This is a non-refundable fee.)	
Deferred Examination Fee .....	\$ 60.00

Dropping and Adding Fee .....	\$ 10.00
(Charged for each course dropped or added, unless all courses are dropped and student withdraws from school.)	
Graduation Fee .....	\$ 75.00
Transcript Fee .....	\$ 5.00
(For each transcript requested)	
Student Bar Membership Fee (Per Sem.) .....	\$ 10.00
Late Registration Fee .....	\$ 50.00
Library Fee (Per Sem.) .....	\$ 35.00
Blue Book Fee (Per Sem.) .....	\$ 5.00
Parking Fee (Per Sem.) .....	\$ 25.00
Parking Card Deposit (refundable) .....	\$ 25.00
Late Tuition Payment Fee .....	\$ 25.00

### Terms of Payment

Each applicant accepted for admission must forward a \$300 non-refundable seat deposit which will be applied toward registration fees when the student enrolls. All students will have additional expenses of approximately \$150 - \$200 for books and supplies in the first trimester. Expenses for books and supplies will be slightly less in the second trimester.

Tuition and fees are due and payable upon registration. A student is not considered to be registered for a trimester unless the student has made payment of tuition and fees. All balances must be paid in full before a student is permitted to register for another trimester.

Refunds will be made upon the written request of the student or person who paid the student's tuition, and such refund checks will be issued only after a minimum of thirty (30) days following the student's written request. Fees are not refundable.

Registration of first year students closes on the first day of classes. Subsequent registration is considered late and will not be permitted except by written permission from the Dean.

## 2. INTELLECTUAL QUALIFICATIONS


SUPERIOR  
VERY GOOD  
GOOD  
AVERAGE  
BELOW AVERAGE  
INADEQUATE  
OPPORTUNITY  
TO OBSERVE

The applicant will file a transcript of undergraduate course work and LSAT scores. Beyond these objective factors, what is your assessment of the applicant's intellectual capacity? Has the applicant chosen a demanding course of study which has enhanced his or her breadth of knowledge, analytical skills, and ability to grasp new ideas? Are there any special circumstances in the applicant's social or academic background which have affected the applicant's academic record?

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 3. ABILITY TO COMMUNICATE


SUPERIOR  
VERY GOOD  
GOOD  
AVERAGE  
BELOW AVERAGE  
INADEQUATE  
OPPORTUNITY  
TO OBSERVE

Is the applicant an effective writer? Do the papers submitted demonstrate a mastery of the conventions of written English? Is the written expression clear, well-organized, and forceful? Is the applicant articulate in oral expression, and a capable speaker?

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 4. INDUSTRY AND SELF-DISCIPLINE


SUPERIOR  
VERY GOOD  
GOOD  
AVERAGE  
BELOW AVERAGE  
INADEQUATE  
OPPORTUNITY  
TO OBSERVE

To what extent does the applicant possess the traits of persistence, efficiency and motivation? Is there any reason to doubt the applicant's commitment to law study, or diligence as a student?

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# RECOMMENDATION FORM

DALLAS/FORT WORTH SCHOOL OF LAW  
2535 East Grauwlyer  
Irving, TX 75061  
TEL.(214)579-1071

## TO THE APPLICANT:

NAME \_\_\_\_\_ Social Security number \_\_\_\_\_  
PLEASE TYPE OR PRINT

Deliver this form to the person recommending you, indicating the deadline date for submission. Include your signature on the line below if you wish to waive your right to access to the completed recommendation and to any accompanying or alternative letter or comments. If you do not sign, you will reserve your rights of access.

I waive any right to access to this recommendation (including any accompanying comments or letter) as completed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## TO THE RECOMMENDER:

The person whose name appears above has applied for admission to Dallas/Fort Worth School of Law. If the applicant's signature appears above, any rights to access had been waived. You may either use this form to provide us with your evaluation or furnish the requested information through a letter. If you prefer to write a letter, please attach the form as a record of waiver if the applicant's signature appears above.

The Admission Committee does not base its decision solely on numerical test scores and grade point averages. In our attempt to evaluate unqualified factors, we will rely heavily on your appraisal of the applicant's qualities and potential. Our deliberations will be aided by your candid and objective evaluations, whether indicated on this form or in a letter.

Name of person completing this form \_\_\_\_\_  
Please print or type

Signature \_\_\_\_\_

## 2. INTELLECTUAL QUALIFICATIONS

	SUPERIOR
	VERY GOOD
	GOOD
	AVERAGE
	BELOW AVERAGE
	INADEQUATE OPPORTUNITY TO OBSERVE

The applicant will file a transcript of undergraduate course work and LSAT scores. Beyond these objective factors, what is your assessment of the applicant's intellectual capacity? Has the applicant chosen a demanding course of study which has enhanced his or her breadth of knowledge, analytical skills, and ability to grasp new ideas? Are there any special circumstances in the applicant's social or academic background which have affected the applicant's academic record?

Comments: \_\_\_\_\_

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## 3. ABILITY TO COMMUNICATE

	SUPERIOR
	VERY GOOD
	GOOD
	AVERAGE
	BELOW AVERAGE
	INADEQUATE OPPORTUNITY TO OBSERVE

Is the applicant an effective writer? Do the papers submitted demonstrate a mastery of the conventions of written English? Is the written expression clear, well-organized, and forceful? Is the applicant articulate in oral expression, and a capable speaker?

Comments: \_\_\_\_\_

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## 4. INDUSTRY AND SELF-DISCIPLINE

	SUPERIOR
	VERY GOOD
	GOOD
	AVERAGE
	BELOW AVERAGE
	INADEQUATE OPPORTUNITY

To what extent does the applicant possess the traits of persistence, efficiency and motivation? Is there any reason to doubt the applicant's commitment to law study, or diligence as a student?

Comments: \_\_\_\_\_

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2535 East Grauwlyer  
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Signature \_\_\_\_\_

Date \_\_\_\_\_

### TO THE RECOMMENDER:

The person whose name appears above has applied for admission to Dallas/Fort Worth School of Law. If the applicant's signature appears above, any rights to access had been waived. You may either use this form to provide us with your evaluation or furnish the requested information through a letter. If you prefer to write a letter, please attach the form as a record of waiver if the applicant's signature appears above.

The Admission Committee does not base its decision solely on numerical test scores and grade point averages. In our attempt to evaluate unqualified factors, we will rely heavily on your appraisal of the applicant's qualities and potential. Our deliberations will be aided by your candid and objective evaluations, whether indicated on this form or in a letter.

Name of person completing this form \_\_\_\_\_  
Please print or type

Signature \_\_\_\_\_

17. List and describe major extracurricular or community activities that have been important to you. Indicate the years or semesters of this involvement.

18. a. If you were employed during the academic year while an undergraduate, please list the positions held:

Approximate number of hours per week: Freshman Year \_\_\_\_\_ Sophomore Year \_\_\_\_\_ Junior Year \_\_\_\_\_ Senior Year \_\_\_\_\_

b. Are you presently employed? \_\_\_\_\_ Where? \_\_\_\_\_

c. Do you plan to pursue employment while attending law school? \_\_\_\_\_ How many hours weekly? \_\_\_\_\_  
(If you plan to work more than 15 hours a week you should apply to the evening division.)

19. If you have had any position of full-time employment please list up to and including the last four you might have held, including summer employment and military service.

Dates \_\_\_\_\_ Employer \_\_\_\_\_ Position \_\_\_\_\_ Reason for leaving, if applicable \_\_\_\_\_

20. Have you been in military service? \_\_\_\_\_ Are you honorably discharged? \_\_\_\_\_ (if discharge other than honorable, attach a full descriptive statement.)

21. Other law schools to which you have applied.

Admitted \_\_\_\_\_ Denied \_\_\_\_\_ No Action Taken \_\_\_\_\_

22. Indicate your score on the following test

ACT \_\_\_\_\_ SAT \_\_\_\_\_ GRE \_\_\_\_\_ GMAT \_\_\_\_\_

23. In your undergraduate education, what percentage of your tests were multiple choice? \_\_\_\_\_



DALLAS/FORT WORTH SCHOOL OF LAW  
2535 East Grauwlyer  
Irving, TX 75061  
TEL.(214)579-1071

PLEASE TYPE  
APPLICATION FORM  
USE ADDITIONAL SHEETS  
TO SUPPLEMENT THIS  
APPLICATION WHEN NECESSARY

Application Number \_\_\_\_\_ (For office use only)

1. Full Name \_\_\_\_\_  
Last First Middle

2. Social Security Number \_\_\_\_\_ 3. Date of Birth \_\_\_\_\_ Mo./Day/Year Age

4. Place of Birth \_\_\_\_\_ 5. Citizenship \_\_\_\_\_

6. Present Address \_\_\_\_\_  
Street Address

\_\_\_\_\_ City State Zip Code Phone Numbers: Home Business (Include Area Code)

7. Permanent Home Address \_\_\_\_\_  
\_\_\_\_\_ City State Zip Code Phone Number: (Include Area Code)

8. Resident of \_\_\_\_\_ State.  
\_\_\_\_\_ City State Zip Code

9. Indicate to which division you are applying: \_\_\_\_\_ Day \_\_\_\_\_ Evening \_\_\_\_\_ Summer Alternate Admissions

If you are applying to the Evening Division, attach a statement explaining why you intend to pursue the J.D. Degree on a part-time basis rather than a full-time basis.

10. Are you applying for admission to the first year class?  YES  FALL  NO  WINTER (Beginning students considered only for the fall & spring semester.)

11. Have you ever been or are you currently registered at any other law school? \_\_\_\_\_ Yes or No

If "Yes" where: \_\_\_\_\_ From: \_\_\_\_\_ Mo./Year \_\_\_\_\_ To: \_\_\_\_\_ Mo./Year \_\_\_\_\_

If "Yes" please attach a statement explaining your reasons for leaving. You must provide a letter from the Dean as to your eligibility to return to the school and a certified transcript from that school.

12. a. Are you applying for admission on a transfer basis from another law school? \_\_\_\_\_ Yes or No \_\_\_\_\_  
b. When do you wish to begin your studies? \_\_\_\_\_ Month/Year \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Have you ever applied to this school before? \_\_\_\_\_ If "Yes" when? \_\_\_\_\_

14. Indicate the date by which you will have registered with the Law School Data Assembly Service (LSDAS), requested all required transcripts to be sent to LSDAS, and asked LSDAS to send a report to this school: \_\_\_\_\_ Month/Day/Year \_\_\_\_\_  
Note: Registration with LSDAS is required:

15. List in order of attendance all colleges, graduate and professional schools you have attended:

School	Location	Dates of Attendance	Degree & Data	Major Field of Study	Actual or Best Estimate of Academic Rank in & Size of Class
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

16. List all scholastic or academic honors you have received after high school including scholarships, fellowships, prizes and honor societies.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

24. Has there been or will there be an interruption of school attendance for more than one year during the time between graduation from high school and enrollment in law school? \_\_\_\_\_ If yes, please describe in an attached statement the reasons for any interruptions and your activities during these times.

25. Have you ever been subjected to disciplinary action for scholastic or other reasons by any of the colleges, universities, graduate or professional schools you have attended? \_\_\_\_\_  
Yes or No \_\_\_\_\_

Are there any disciplinary charges pending or expected to be brought against you? \_\_\_\_\_  
Yes or No \_\_\_\_\_

If the answer to either question is yes, please attach a full descriptive statement.

26. Have you ever been convicted of a crime other than minor traffic violations or juvenile offenses? \_\_\_\_\_  
Yes or No \_\_\_\_\_

Are there any criminal charges pending or expected to be brought against you? \_\_\_\_\_  
Yes or No \_\_\_\_\_

If the answer to either question is yes, please include a full descriptive statement in a sealed envelope marked to the Admissions Committee.

27. Optional Question - This question is helpful in supplying statistical information to the federal government agencies and the American Bar Association. It is not necessary to answer this question nor does the question have any relation to an admission decision.

A. Which of the following do you consider your ethnic background: Attach a brief background statement.

\_\_\_\_\_ American Indian \_\_\_\_\_ Black American \_\_\_\_\_ Mexican American \_\_\_\_\_ Other  
\_\_\_\_\_ Asian American \_\_\_\_\_ Caucasian \_\_\_\_\_ Puerto Rican

B. \_\_\_\_\_ Female

\_\_\_\_\_ Male

\_\_\_\_\_ Married

28. List the names and titles of the two persons who will send letters of recommendation.

a. \_\_\_\_\_

b. \_\_\_\_\_

29. Applicants are asked to submit a personal statement presenting themselves, their professional goals and their qualifications.

Achievements or qualities not otherwise revealed in this application may be included. Applicants may be required to interview before the Admissions Committee at its discretion.

A \$50.00 non-refundable application fee must accompany this application.

**I certify that the foregoing information is true, correct and complete to the best of my knowledge. I shall promptly inform the law school if there is any change in any of the facts indicated herein.**

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Applicant

Position/Title \_\_\_\_\_

College or organization \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what connection have you known the applicant? (i.e., lecture class, seminar, advisee, etc.) \_\_\_\_\_  
Against which of the following groups are you rating the applicant:

- (  ) your student body (  ) other students applying to law schools  
(  ) other students known to you who have matriculated at (  ) other (please describe)  
Dallas/Fort Worth School of Law

### EVALUATION AND RECOMMENDATION

**Instructions:** Please evaluate the applicant on each factor listed below. In addition to your written comments, you may summarize your rating with a check made in the appropriate box. The appended questions are intended to explain the factor, and to suggest matters for your consideration in making the evaluation.

#### 1. PERSONAL EFFECTIVENESS

On the basis of your acquaintance and observation, does this applicant possess the qualities of mind and character requisite to the legal profession? Is the applicant the kind of person you would choose to consult as a lawyer? Does the applicant enjoy the trust and respect of fellow students and peers?

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SUPERIOR

VERY GOOD

GOOD

AVERAGE

BELOW AVERAGE

INADEQUATE

OPPORTUNITY

TO OBSERVE

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. POTENTIAL FOR THE STUDY OF LAW**


SUPERIOR  
VERY GOOD  
GOOD  
AVERAGE  
BELOW AVERAGE  
INADEQUATE  
OPPORTUNITY  
TO OBSERVE

What is your prediction of the applicant's probable performance in the study of law? Would the applicant attain law review rank, stand in the top quarter, near mid-class, or simply make the grade in a well-qualified class? Do you have any special familiarity with the process of legal education or with **Dallas/Fort Worth School of Law**, to inform your evaluation?

Comments \_\_\_\_\_

6. Is there any information about the applicant which you would like to share with the Admissions Committee which has not been covered by the previous questions?

**TWO OF THESE FORMS MUST  
BE SUBMITTED TO COMPLETE  
THE APPLICATION**

Thank you for completing this evaluation. Please  
return this form as soon as possible directly to:

**DALLAS/FORT WORTH SCHOOL OF LAW**  
2535 East Grauwiler  
Irving, TX 75061  
TEL.(214)579-1071

Position/Title \_\_\_\_\_

College or organization \_\_\_\_\_

Address \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what connection have you known the applicant? (i.e., lecture class, seminar, advisee, etc.) \_\_\_\_\_  
Against which of the following groups are you rating the applicant:

- (  ) your student body (  ) other students applying to law schools  
(  ) other students known to you who have matriculated at (  ) other (please describe)  
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#### 1. PERSONAL EFFECTIVENESS

On the basis of your acquaintance and observation, does this applicant possess the qualities of mind and character requisite to the legal profession? Is the applicant the kind of person you would choose to consult as a lawyer? Does the applicant enjoy the trust and respect of fellow students and peers?

<input type="checkbox"/>	SUPERIOR
<input type="checkbox"/>	VERY GOOD
<input type="checkbox"/>	GOOD
<input type="checkbox"/>	AVERAGE
<input type="checkbox"/>	BELOW AVERAGE
<input type="checkbox"/>	INADEQUATE OPPORTUNITY TO OBSERVE

Comments \_\_\_\_\_

**5. POTENTIAL FOR THE STUDY OF LAW**


SUPERIOR  
VERY GOOD  
GOOD  
AVERAGE  
BELOW AVERAGE  
INADEQUATE  
OPPORTUNITY  
TO OBSERVE

What is your prediction of the applicant's probable performance in the study of law? Would the applicant attain law review rank, stand in the top quarter, near mid-class, or simply make the grade in a well-qualified class? Do you have any special familiarity with the process of legal education or with **Dallas/Fort Worth School of Law**, to inform your evaluation?

Comments

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2535 East Grauwylor  
Irving, TX 75061  
TEL.(214)579-1071

**REFUND SCHEDULE**

	Percent To Be Charged
Time Elapsed	
After the 1st Class Meeting	80%
After the 2nd Class Meeting	60%
After the 3rd Class Meeting	40%
After the 4th Class Meeting	No Refund

In no case will the \$300 deposit be refunded.

**Parking Information**

Parking decals and parking cards are available from the Business Office. Cards are issued when tuition for the trimester is paid. The one-time deposit of \$25.00 is refundable if the student is no longer in attendance or graduates. If the card is lost or stolen a new deposit must be made.

**RELATED ACTIVITIES****Dallas/Fort Worth Student Bar Association**

The Dallas/Fort Worth Student Bar Association is organized to promote the objectives of the legal profession, to operate as a liaison with other organizations, and to aid students with basic services.

The Student Bar was organized by the initial law school class and run entirely by the students. Students are also encouraged to organize and participate in other law related groups of specific interest.

**Moot Court**

This student-oriented activity is a simulated appellate court program in which competitors conduct legal research, prepare written briefs, and present final oral arguments before a tribunal of judges.

Students interested in participating in Moot Court competitions should have completed one year of academic credit and be in good academic standing. Students who have not completed the required units



may contact Moot Court by attending the first general meeting each trimester to participate in support roles for Moot Court activities such as acting as bailiffs at competitions.

### **Law Review**

The Dallas/Fort Worth Law Review is a legal journal which is published by the students of Dallas/Fort Worth School of Law. The work published in the journal deals with current developments in all fields of law and procedure.

For the student, participation as a member of the law review provides sound background in legal research, analysis of complex legal problems, and creative writing and editing, as well as a well-rounded legal experience which has traditionally been much sought after in the legal community.

### **Clinical Legal Education**

Dallas/Fort Worth School of Law will offer a practice-oriented program in which units can be earned. The academic training will consist of participation in a General Practice Seminar schedule conducted by the Director of Clinical Education or in other seminars approved by the Director. The curriculum may include seminars on specialized areas of law such as bankruptcy, sports law and admiralty law and on the practical dimensions of practicing law. The remaining hours of participation are actual supervised legal work.

## **ACADEMIC REGULATIONS**

### **Doctor of Jurisprudence**

In order to be recommended for the J.D. degree by the faculty, a student must successfully complete a minimum of 88 trimester hours, normally accomplished in six full-time trimesters or eight part-time trimesters. A cumulative average of 70 is required for graduation. Other academic requirements for graduation and for maintaining good

standing are contained in the "Rules and Regulations of the School of Law", which is given to students upon their initial registration and will be available upon request.

The J.D. program provides a general background in law, but the curriculum is broad enough that students may, through their choice of electives, emphasize a particular area of the law.

Both full-time and part-time programs are offered. The normal course load is 13-16 hours for full-time and 8-12 hours for part time. Course loads in excess of 12 part-time or 16 hours full-time or less than 8 part-time or 13 full-time must be approved by the Dean. Full-time students may not work outside the Law School in excess of 20 hours per week.

Program sequence may be varied, and students may transfer from part-time to full-time and from full-time to part-time programs with permission of the Dean.

### **Resident Study Requirement**

As a condition for graduation, the student must comply with the American Bar Association residency requirements set out by Standard 305 of the Standards for the Approval of Law Schools which requires the completion of not less than 1200 class hours extending over a period of 120 weeks for part-time students and 90 weeks for a full-time student.

\*(The above weeks are actual weeks in attendance in law classes and are not the total weeks from the beginning of registration to the completion of final exams).

### **Class Attendance Requirement**

Regular attendance and preparation by students are required. Students should be aware that the Law School is obligated to certify to the various boards of state bar examiners that each student has been in regular attendance in classroom instruction.

Each professor has the privilege of excluding a student from the course or from the final examination in the course whenever that student has accumulated an unreasonably large number of absences or instances of unpreparedness in the course.

## Method of Instruction

The primary method of instruction is the case method, in which students study actual decisions of courts and administrative agencies and analyze the impact of such decisions. This method is Socratic in theory and fundamentally inductive.

## Examinations

A student is required to undertake the scheduled examination in each course for which he is registered for credit.

Once a student has received his examination paper, he will receive a grade on the examination regardless of whether it is completed. Examinations are administered and graded under an anonymous exam number system.

Examinations are not deferred except for good cause, and must be approved by the instructor and the Dean.

## Grading System

The School of Law uses the numerical system of grading for all courses. The correlation of numerical and letter grades to ability and accomplishment is as follows:

90-99 inclusive .....	A Excellent
80-89 inclusive .....	B Good
70-79 inclusive .....	C Average
60-69 inclusive .....	D Below Average
55-59 inclusive .....	F Failing

Students registered in the law school must maintain a weighted average of at least 70(C) on all work taken in the law school.

If a student on examination receives a grade of less than 55 in any course, or fails a course for any reason other than by final examination, a grade of 55 (F) shall be entered on his record and used in computing his average for scholastic purposes.

Grades are given by trimesters, except for two trimester courses, and faculty members normally submit their grades within four (4) weeks after the last final examination for the trimester.

Grades are posted by exam number on the official bulletin board when received from the instructor.

### **Scholastic Probation and Suspension**

**A student will be placed on academic probation if his over-all average is less than 70 upon the completion of two trimesters and will be suspended if his over-all average is less than 70 on the completion of 4 trimesters.**

**Any student whose over-all average is less than 70 at any time after the completion of four trimesters will automatically be suspended from school.**

### **Discipline**

Dallas/Fort Worth School of Law reserves the right to terminate the attendance or registered status of any student at anytime or to remove from the list of candidates for the degree or otherwise discipline any student whom it may deem unworthy on account of neglect of study, incapacity for the law, or deficiency in conduct or character not in keeping with the standards of the school, to place on probation or to sever his connection with the school at any time circumstances warrant and without a refund of tuition or fees paid.

**All students agree to be bound by the terms of the HONOR CODE.**

### **Change of Requirements**

The Law School faculty reserves the right to change the schedule of classes, the program of instruction, the requirements for degrees, and any other similar rules or regulations. This right will not be exercised, however, to impose substantial detriment upon students enrolled at the time of the change.

## CURRICULUM

### FIRST YEAR COURSES

**Civil Procedure**  
**Contracts**  
**Criminal Law**  
**Dispute Resolution**  
**Legal Analysis & Bibliography**  
**Legal Writing**  
**Powers of Government**  
**Professional Responsibility**  
**Property**  
**Torts**

### ELECTIVES

Administrative Law	3
Antitrust	3
Appellate Advocacy	1-2
Arbitration	2
Bankruptcy	3
Business Associations	3
Business Planning	3
Civil Rights	2
Commercial Transactions	2
Comparative Legal Systems	3
Conflicts of Law	3
Constitutional Theory	2
Corporate Finance	3
Criminal Procedure	3
Debtor-Creditor Relations	3
Drafting	1
Employment Discrimination	2
Employment Law	3
Environmental Law	3
Estate Planning I	3
Estate Planning II	3

Estate Planning III	3
Evidence	4
Family Law	3
Federal Courts	3
Federal Income Taxation	4
First Amendment	3
Foreign Investment	2
Forensic Medicine	2
Government Contracts	2
Guided Research	1-2
International Banking	2
International Business Transactions	3
International Institutions	3
International Taxation	3
International Trade	3
Jurisprudence	2
Juvenile Law	2
Labor Law	3
Land Use Planning	2
Law & Economics	2
Law & Technology	2
Law Review	2
Legal Clinic	2
Legal History	2
Legal Internship	4
Legislation	2
Marital Property	2
Negotiable Instruments	3
Oil & Gas	3
Patents & Copyrights	3
Public International Law	3
Real Estate Transactions	2-3
Regulated Industries	2
Remedies	3
Secured Transactions	3
Securities Regulations	3
Texas Criminal Procedure	2
Texas Pre-Trial Procedure	3
Texas Trial Appellate Procedure	3
Trial Advocacy	1-2
Unfair Trade Practices	3
Worker's Compensation	2

## SCHEDULE OF FIRST YEAR

Part Time		Full Time	
1st Trimester		1st Trimester	
Intro. to Law	0	Intro. to Law	0
Contracts I	3	Contracts I	3
Torts I	3	Torts I	3
Property I	3	Civil Pro.	4
Legal Analysis	3	Property I	3
& Bibliography		Legal Analysis	3
	12	& Bibliography	
			16
2nd Trimester		2nd Trimester	
Contracts II	3	Contracts II	3
Torts II	3	Torts II	3
Property II	3	Criminal Law	3
Legal Writing	2	Legal Writing	2
	11	Property II	3
			14

## FACULTY

The faculty of Dallas/Fort Worth School of Law is composed of sixteen professors. Faculty will be added as courses are added and student/faculty ratios demand new professors.

### Frank W. Elliott

Dean and Professor of Law

University of Texas Law School, LL.B., 1957 with honors; Order of the Coif, Columbia University, 1962 graduate work in law; University of Texas, 1951, B.A., Mathematics.

### **Stephen R. Alton**

Assistant Professor of Law

University of Texas School of Law, J.D., With Honors, 1981. Order of the Coif; Harvard Graduate School of Education, Ed.M., Administration, Planning & Social Policy, 1986; Harvard College, A.B., magna cum laude, History, 1978.

### **J. Lee Baldwin**

Adjunct Assistant Professor of Law

Southern Methodist University, J.D., 1989; North Texas State University, Ph. D., Business; The University of Texas at Arlington, M.B.A., Management/Labor Relations; Texas Tech University, B.B.A. Accounting and Marketing.

### **Steven Breker-Cooper**

Assistant Professor of Law

Harvard Law School, LL.M., 1990; Rutgers University Newark School of Law, J.D., With Honors, 1985; New Mexico Highlands University, M.S., Psychology, 1973; New York University, B.A., 1970.

### **John C. Cady**

Professor of Law

George Washington University National Law Center, J.D. highest honors, 1980. Order of the Coif; Washington State University, M.S., Information

Science, 1969; University of Omaha, B.A., Mathematics, 1963.



### **Stephen Robert Chaney**

Adjunct Professor of Law

University of Texas at Austin School of Law, J.D., 1968; University of Texas at Arlington, B.B.A., 1965.

### **John Corbin**

Director of Library and Professor of Law

Boston University Law School, LL.B, 1949, later converted to J.D.; Southern Connecticut State College, M.S., Library Science, 1980; Middlebury College, B.A. Philosophy and Political Science, 1942.

### **Kay Elkins-Elliott**

Adjunct Associate Professor of Law

Southern Methodist University School of Law, LL.M, 1984; Oklahoma University School of Law, J.D., 1964; M.A., International Management, University of Texas at Dallas, 1989; Stephens College, A.A., 1958.

### **James Paul George**

Assistant Professor of Law

Columbia Law School, LL.M, 1983; University of Tulsa, J.D., 1978; Oklahoma State University, B.A., 1973, Political Science.

### **W. Robert Gray**

Assistant Professor of Law

The University of Chicago Law School, J.D., 1981; The University of Chicago Divinity School, M.A. Ethics and Society, 1974; The University of Wisconsin at Madison, M. A. Political Science, 1971, Woodrow Wilson Fellow, 1969-70; The University of Texas at Austin, B.A., summa cum laude, Government 1969.

**James Hambleton**

Staff Consultant on Automation & Collection Development

National Law Center, George Washington University, J.D., 1978;  
University of Michigan, Ann Arbor, A.M.L.S., Library Science, 1971;  
Middlebury College, B.A., Russian, 1969.

**Denny O. Ingram, Jr.**

Professor of Law

University of Texas at Austin School of Law, J.D., 1957; with honors,  
Order of the Coif; University of Texas at Austin, B.A. 1956.

**Hubert Dee Johnson**

Visiting Professor of Law

University of Texas, LL.B, with highest honors, 1937; Phi Delta Phi;  
Order of the Coif.

**Lehman E. Marks**

Adjunct Associate Professor of Law

University of Texas at Austin School of Law, J.D., 1968; Tulane  
University, B.S., Zoology & Chemistry, 1965.

**Frederick E. Moss**

Associate Professor of Law

The George Washington University, National Law Center, LL.M.;  
University of Mississippi School of Law, J.D.; Rice University, B.A.,  
Economics.

**Dennis Alan Olson**

Associate Professor of Law

Brigham Young University, J. Reuben Clark Law School, J.D., cum laude, 1984; Brigham Young University, B.A., Political Science, 1978.

**Malinda L. Seymore**

Assistant Professor of Law

Baylor University School of Law, J.D., cum laude 1986; Rice University, B.A., Political Science and Medieval History, 1982.

**Joseph Shade**

Associate Professor of Law

University of Texas at Austin School of Law, J.D., 1960, Order of the Coif; University of Texas at Austin, B.B.A.

**John F. Shampton**

Associate Professor of Law

The Ohio State University College of Law, J.D., 1970; University of North Texas, Ph.D., Finance, 1990; University of Dayton, B.A. History, 1967.

**Allen E. Smith**

Professor of Law

University of Texas School of Law, LL.B., 1961, summa cum laude, Order of the Coif; University of Texas, B.A., Political Science, 1960, summa cum laude.

**Joe Spurlock II**

Associate Professor of Law

University of Texas School of Law, LL.B., 1962; Texas A&M, B.A., Economics, 1960.

**Ray Waddell**

Assistant Professor of Law

University of Texas at Austin, J.D., 1985; University of Texas at Austin, M.A., Math, 1966; University of Texas at Austin, B.A., magna cum laude, 1964.

**Gregory D. Williams**

Assistant Professor of Law

Southern Methodist University School of Law, J. D. 1989, University of Texas at Arlington, B.S., Criminal Justice, 1985.

**Shirley C. Zabel**

Professor of Law

University of Pennsylvania, LL.M, International and Comparative Law, 1979; University of Utah, J.D., 1960, Order of the Coif; University of New Mexico, M.A., Spanish and French, 1952; Earlham College, B.A., 1948.



