

Education City Library Directors (ECLDC) Meeting

Minutes of Meeting

Subject	Business Meeting	Date	17 th September 2017
Time	10:00am – 12:00pm	Location	Georgetown University in Qatar (Library)

<p>Attendees:</p> <ol style="list-style-type: none"> 1. Adam Cath (TAMU-Q) 2. Donna Hanson (GU-Q) 3. Susan Reilly (QNL) 4. Amy Andres (VCU-Q) 5. Ghyslain Sabourin (HBKU CHSS) 6. Milan Vasiljevic (QNL) 	<ol style="list-style-type: none"> 7. Rupert Williams (UCL-Q) 8. Geetha Ramesh (ABP) 9. Kevin Phipps (Qatar Armed Forces, Academic Bridge Program) 10. Mark Paul (NU-Q) 11. Karen Neves (Sidra) 12. Jamie Gray (WCM-Q) 13. Milena Dobрева (UCL-LILS)
<p>Regrets:</p> <ol style="list-style-type: none"> 1. Teresa MacGregor (CMU-Q) 2. Stuart Hamilton (QNL) 3. Saadi Al-Said (QNL) 4. Mohammed Mubarak (WFIS) 5. Fred Nesta (UCL-Q LILS) 6. Sohair Wastawy (QNL) 	

Item	Description	Action	Target Date	Action Party
1	Minutes from Meeting of Monday 17th October 2016			
	<ul style="list-style-type: none"> • Welcome to all by chair, Rupert Williams • Roundtable introductions • Minutes of May 17, 2017 presented and approved. 	Info		
2	Old Business (i.e. Action items from last minutes)			
2.b	Matrix of physical sharing arrangements between EC Libraries (Adam Cath, Ghyslain Sabourin)			
	<ul style="list-style-type: none"> • Action delayed due to summer activities; re-prioritized for October 2017. Ghyslain will use SurveyMonkey to gather data. Details to follow. 	Action	Update December 2017	Ghyslain Sabourin (HBKU CHSS)
2.c	Information Literacy Survey of EC Libraries (Donna Hanson)			
	<ul style="list-style-type: none"> • Survey delayed until further notice 	Info	Update December 2017	Donna Hanson (GU-Q)
2.d	2017 event for library assistants / non-professional staff			
	<ul style="list-style-type: none"> • Next library specialists event targeted for Spring 2018 (TAMU-Q). No update on May 2017 was available. 	Info		
2.e	Sharing of KPIs			

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	<ul style="list-style-type: none"> Karen Neves (Sidra) informed group that she received KPIs from several group members. She commented that they were helpful. No further action is required. 	Info		
3	New Business (i.e. from call for agenda items)			
	Susan Reilly provided information about her new role as QNL Director of Digital Licensing and Copyright. Upcoming initiatives includes open access training opportunities and QNL as a digital publishing repository. Group inquired about whether these generated from Education City would fall into the collection scope for the repository. This has not been decided but Susan will share the group's interest with the appropriate colleagues at QNL.	Info		
3.a	QNL Consortium: Update			
	<p>Teresa was not present so an official update could not be provided; however, Milan shared with the group that QNL is exploring new options for cost sharing because current model is not sustainable; QNL is also working on ILL/Document Delivery options while new model is being developed.</p> <p>Milan asked the EC directors to share the contact information for the Scholarly Communications person on their respective home campuses.</p> <p>QNL Update: Soft opening date identified and Grand Opening scheduled for April 2018. QNL will be open until 8pm during the week and will offer limited weekend hours. Two parking lots with approximately 150 spaces (to be shared with QNL staff). Approximately 500,000 books on the shelves.</p> <p>Mark suggested that a late night study space would be useful since GU-Q is the only EC library offering late evening hours. Group also provided feedback on current QNL online registration form.</p>	<p>Info</p> <p>Action</p>	EC branch campus directors	December 14, 2017 deadline
3.b	Interlibrary Loan Scheme MOU for College of the North Atlantic-Qatar (CNA-Q)			
	<p>CNA-Q requested to be part of ILL MOU agreement. Donna used the current Qatar University MOU (since CNA-Q is also a non-QF entity) as a guideline for terms and conditions for a new MOU. The group voted unanimously to approve the new MOU. It will be forwarded to Cathleen DeGroot for appropriate representative signature. Rupert will sign the agreement on behalf of ECLDC.</p> <p>Renaming current QF entities that participate in the MOU was also discussed: 1.) Translation Institute should be removed and CHSS should come on to the list; 2.) Qatar Faculty of Islamic Studies should be changed to Center for Islamic Studies.</p>			
3.c.	IFLA Global Vision (Susan Reilly)			
	Susan asked if the individual group members had received an email regarding IFLA Global Vision. The response was mixed yes/no. Susan informed the group that the idea of Global Vision is to consult IFLA stakeholders about priorities for IFLA and libraries globally. Regional workshops were held to gather an Initial round of input; now an online option is available to gather	Action	ECLDC members	

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	<p>additional feedback that may be channeled back to themes/priorities identified during preliminary workshops. Susan encouraged ECLDC to provide feedback so IFLA can hear from all types of libraries and so Qatar is well represented on the map. She directed ECLDC to the appropriate website: https://globalvision.ifla.org/ Deadline to participate is September 30, 2017.</p> <p>The announcement for IFLA 2019 was postponed until December 2017 (as opposed to being announced at IFLA Poland in August 2017).</p>	Info		
4	Round-Table Updates (All)			
	<p>UCL LIS (Milena Dobрева): Milena has been with UCL for 5 weeks. UCL is in discussion with HBKU about the possibilities for short-term training events. The first event, Digital Narratives, is scheduled for November 21. In April 2018 there will be a symposium on research management within digital humanities. Currently, UCL has 16 students enrolled in their library program (4 from QNL).</p> <p>NU-Q (Mark Paul): New building is running well. The dean has implemented a library advisory committee.</p> <p>HBKU CHSS (Ghyslain Sabourin): CHSS collection expanded by 120% and physical space expanded by 70%. College is setting up advisory and standing committee on library policy/internal affairs as HBKU reorganizes</p> <p>Amy Andres (VCUQ): Materials Library preparing to host exhibition based on its competition for Modern Prayer Rug Design. Exhibit scheduled to run from October 12-November 17, 2017. Two positions were hired: Instruction/Access Services Librarian (Jacquelyn Williams) and Materials Curator (Yasmeen Suleiman).</p> <p>Karen Neves (Sidra): Hospital opening is pending. 8 library positions to be filled; some hires pending including a clinical librarian. In the process of testing equipment installation. Print collection to be ordered (2,000 item maximum); majority of collection will be digital.</p> <p>TAMU-Q (Adam Cath): Treatment for acoustical issues has been completed. Daily hours reduced by one hour (currently 9am-5pm).</p> <p>GU-Q (Donna Hanson): New dean. 80 students for freshman intake with approximately 50% Qatar nationals. Hours reduced by 15 minutes (now closing at 10:45pm) to ensure library staff finish shift by 11pm. New Associate Director of Library will be joining in November. Instruction Librarian and Library Assistant positions are open and in the interview phase.</p> <p>WCM-Q (Jamie Gray): Updates to eID system taking place.</p> <p>ABP (Geetha Ramesh):</p> <p>Qatar Armed Forces Library (Kevin Phipps): 300 cadets in the program with goal of moving them toward EC campuses. Library opening in 2018. Book donations welcome (i.e., IELTS study</p>	Info		

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	<p>guides)</p> <p>CMU-Q (email update from Teresa MacGregor): New dean. In-person IL class cancelled in favor of online class from main campus. Offered enhanced freshman orientation with freshman survival manual. Copies of the manual will be shared.</p> <p>UCL-Q (Rupert Williams): UCL is undergoing post-org change with fewer academic programs being offered. Currently, the library and museum studies programs are being taught. The library has one less staff member and there are fewer students; closure scheduled for 2020.</p>			
5	Next meeting date and location			
	<ul style="list-style-type: none"> • ABP will host in their meeting room (LAS building) • December 14, 2017 from 10:00am-12:00pm. • Meeting adjourned 	Info		