

INTERTECT
Sri Lanka Reconstruction Project
Advisory Mission

Registration System
prepared by Frederick C. Cuny
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BENEFITS
of
THE EMERGENCY RECONSTRUCTION AND REHABILITATION PROGRAMME

5 June 1988

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INTRODUCTION

This booklet describes the benefits that are available to persons/families affected by loss of life, injury, and damage to property and economic activity due to ethnic violence, insurgency, security operations and consequent civil unrest during the period of 24 July 1983 to date. Some of the benefits are available from the Government Agent or his representatives and others from cooperative societies, banks, and other approved lending institutions.

To determine if you are eligible for a specific benefit or type of assistance, you will need to be interviewed by the Gramaseveka or any other public officer designated by the Assistant Government Agent (AGA). Your eligibility for certain benefits will be determined by your usual income, your normal type of employment, and the type of assistance that you require. Your declared income will be used to determine not only the grants but also any possible loans that you may be entitled to. There are a wide variety of benefits available, so be sure to answer all the questions that the interviewer asks.

After the interview, your family should receive a registration card.

DON'T LOOSE THIS CARD!

All the benefits available from the programme are shown on the card. The ones that you are not eligible for will be marked out by the interviewer leaving the ones that you are eligible for clearly visible. To determine what you are eligible for, note the symbols on your card that are not marked out and then look for the pages in this booklet that have the same symbols. The interviewer should also explain to you each of these benefits and where to go to obtain them.

If you feel that you are eligible for some type of assistance that the interviewer crossed off the list, you may make an appeal to the Appeals Panel at the AGA's office.

The following pages describe each of the benefits that are available. Remember, your eligibility is determined by many factors, and you may not qualify for all those that are described in this booklet. You should also remember that some additional benefits may be available at a later date, or some benefits may be adjusted to more closely fit the needs of the people. Therefore, you should check with the District Reconstruction Coordinating Committee, AGA or the Gramaseveka Niladhari to see if any of the changes affect you.

ASSISTANCE FOR DEATHS AND INJURIES

(SYMBOL) If your family registration card displays these symbols you are eligible to receive a cash allowance to help defray costs associated with the death or injury of members of your family as a result of the civil disturbance.

ELIGIBILITY:

This scheme is not applicable to employees of government, or state corporations, or boards. Their cases will be handled by their respective employers. Any person who has been injured or any family who has lost a family member in the conflict is eligible to apply for this assistance. A parent or legal guardian may apply on behalf of an injured child. You will be interviewed to determine what the cash allowance will be and to assist you regarding the necessary paperwork and the assistance that can be given.

BENEFITS:

Cash allowances are made on the following bases:

1. Death of an adult: Rs.25,000/- Plus Rs.5,000/- per minor to a maximum of four minors.
2. Death of a minor: Rs.15,000/-
3. Injury to an adult: Up to a maximum Rs.25,000/- depending on the extent of disability.
4. Injury to a minor: Up to a maximum Rs.10,000/- depending on the extent of the disability.

To apply, you should obtain the relevant applications at the AGA office. The application should be supported by the following documents: your family registration card, police reports, marriage certificates, birth certificates of children, medical certificates and death certificates. If any of these documents cannot be obtained, the cases will be decided on a recommendation and certification of your GA.

HOUSING REPAIRS AND RECONSTRUCTION

INTRODUCTION:

Housing assistance is based on a family's normal income. Low income families are eligible for grants, higher income families are eligible for low-interest loans, and moderate and high income families are eligible for a combination of a grant and a loan.

BENEFITS

(ICON) If your family registration card displays this symbol, you are eligible to receive a voucher which may be redeemed from designated suppliers for building materials up to a value of Rs.15,000/- per family to help repair or rebuild your house. The voucher will be issued through your GA or the AGA. If you request, a small portion may be given in cash.

If you are a refugee returning from India, the GA and the Office of the United Nations High Commissioner for Refugees will help arrange for you to receive building materials through the GA's office.

Only those families whose monthly family income is Rs.1500/- or less are eligible for this assistance.

(ICON) If your family registration card displays this symbol your family is eligible to apply for a loan up to a maximum of Rs.15,000/- to repair or rebuild your house from a Thrift and Credit Cooperative Society or the district office of the National Housing Development Authority if you are not a member of a TCC. The loan period is up to 15 years as decided by the lending institution at an interest rate of 6% per year. Only those families whose monthly family income is between Rs.701 and Rs.1,500 are eligible for this assistance.

(ICON) If your card displays this symbol, your family may apply to one of the lenders listed below for a loan up to a maximum of Rs.50,000/- per family to repair or rebuild your house. The loan may be paid back over a period of up to 20 years as decided by the lending institution at an interest rate of 6% per year. Only those families that have a monthly family income between Rs.1,501/- and Rs.5,000/- are eligible for this assistance.

(ICON) If your family registration card displays this symbol, your family may apply to one of the lenders listed below for a loan up to a maximum of Rs.150,000/- per family to repair or rebuild your house. The loan may be paid back over a period of up to 20 years as decided by the lending institution at an interest rate of 6% per year. Only those families whose monthly family income of over Rs.5,000/- are eligible for this loan.

LOAN ELIGIBILITY:

Loans will be approved on the basis of a family's ability to repay the loan. The amount of the loan will be determined by the family's monthly income.

COLLATERAL

Collateral for the loan will be determined by the lending institution.

ADJUSTMENTS FOR FAMILIES WHO HAVE ALREADY REBUILT:

Families who have already rebuilt or repaired their houses without government assistance may be eligible for assistance through this scheme. If you fall into this classification, contact your AGA and ask to have your case evaluated by the assessment panel.

WHERE TO OBTAIN ASSISTANCE:

Families eligible for GRANTS should go to the AGA office to obtain their cash allowance and vouchers for building materials. At that time, a list of suppliers of building materials will be provided by the AGA's office.

Families who are eligible for loans of up to Rs.15,000/- should either go to their TCCS or to the nearest NHDA office, as the case may be.

Families eligible for loans over Rs.15,000/- may apply to the nearest branch of the Bank of Ceylon or to the:

- Housing Development and Finance Corporation, or
- State Mortgage and Investment Bank

Other lending institutions may also participate in the future.

PRODUCTIVE ENTERPRISE GRANT

(ICON) If your family registration card displays this symbol, your family is eligible for a grant of Rs.4,000/- in cash or in kind to help you reestablish your source of income. This assistance is available only to those families whose monthly family income is less than Rs.2,500/-.

ELIGIBILITY:

Your family is eligible for this grant if the breadwinner of the family has been self-employed and has been affected because your family was displaced by the conflict, because the breadwinner's place of work was damaged or destroyed; forces involved in the fighting were located near his or her place of work preventing in the participation of economic activities, or because there was a danger if he or his fellow workers tried to work.

In order to qualify, you will need to show proof that your source of income has been affected. This may be a registration or ration card from the welfare centre, a registration certificate from the GA in the district to which you fled, or a letter certifying that you have been unable to work from an appropriate government authority, or or any other proof to the satisfaction to the interviewer.

If your place of work was destroyed, you must show the building or site to the interviewer in order to qualify for this assistance.

WHERE TO OBTAIN THE GRANT:

To obtain the grant or in-kind assistance you must bring your family registration card to your AGA office.

PRODUCTIVE ENTERPRISES LOAN

INTRODUCTION:

(ICON) If your family registration card displays this symbol, you are eligible to apply for a low-interest Productive Enterprise Loan up to a maximum of Rs.200,000/- per family to help you restart your work or source of employment.

Families whose breadwinners were self-employed are eligible to apply for these low-interest loans.

INTEREST RATES:

The annual interest rate will be 9%.

LOAN ELIGIBILITY:

Loans will be approved on the basis of the borrower's ability to repay the loan. The amount of the loan will be determined by the borrower's monthly income.

WHERE TO OBTAIN ASSISTANCE:

Persons wishing to apply for loans should go to the nearest branch of the following participating institutions:

- Bank of Ceylon (including Agrarian Service Centre branches)
- Cooperative Rural Bank:
- People's Bank
- Hatton National Bank
- Cooperative Rural Banks;
- Fisheries Cooperatives.

SETTLING-IN ALLOWANCE FOR DISPLACED FAMILIES

(ICON) If your family registration card displays this symbol your family is eligible for a settling-in allowance of Rs.2,000/- per family as a grant in cash to help you reestablish yourself at your home.

ELIGIBILITY:

You are eligible for this grant if your family has been forced to flee from your community to seek temporary shelter elsewhere and whose house has been damaged or destroyed, or whose household belongings were damaged, destroyed or stolen during the period they were displaced.

This grant will be paid only on your return to your family's original place of residence.

Persons who have already been resettled and who have received settling-in allowances under previous schemes of assistance are not entitled to this grant.

In order to qualify, you will need to show proof that your family has been displaced, supported by a registration or ration card from the welfare center, a registration certificate from the GA in the district to which your family fled, or a letter from an appropriate government authority certifying that you were displaced. If your house was destroyed, you must show the building to the Gramaseveka or the interviewer designated by the AGA in order to qualify for the allowance.

WHERE TO OBTAIN THE GRANT:

To obtain the grant, you must bring your family registration card to your AGA's office.

PRIORITY FOR TEMPORARY WORK

(ICON) If your family registration card displays this symbol members of your family may be eligible to apply for temporary employment in many of the programs generated by the Emergency Reconstruction and Rehabilitation Programme and, subject to the number of jobs available and the person's suitability for the job, the application will be given priority over other workers.

ELIGIBILITY:

You or members of your family will be eligible for this priority if you are currently unemployed and/if:

1. Your family was displaced.
2. You or adult members of the family have been out of work due to the conflict.
3. You are a refugee who has returned from India.

In order to qualify, you must show your registration card to your potential employer.

Jobs will be made available to both men and women.

WHERE TO OBTAIN WORK:

Publicity will be given by the implementing authorities regarding work projects under this program and the availability of jobs.

ASSISTANCE FOR RETURNEES FROM INDIA

(ICON) If your family has returned from India, you should see this symbol displayed on your Family Registration Card.

The United Nations High Commissioner for Refugees, "UNHCR," has established a special programme of assistance for returnees from India and other countries. The returning refugees from India are received in special transit Welfare Centres supervised by the UNHCR in Talaimannar and KKS. Assistance under the UNHCR programme is available to families classified as refugees since 24th July 1983 to date. Refugees who come on their own to Sri Lanka and those brought by Indian or other authorities are eligible to get assistance.

BENEFITS:

The general assistance available for returning refugees is on par with the assistance available to locally displaced families. The UNHCR, in addition to helping the Sri Lankan government provide some of these facilities, also provides some additional benefits with the help of certain Line Ministries such as Health, Youth Affairs, Education, and Fisheries to help reactivate normal services and especially to try to help displaced youth in returning to gainful employment.

INFORMATION:

The Gramaseveka Niladhari, the Assistant Government Agent or UNHCR officers in their branch offices or sub-offices can be contacted for information regarding assistance. Further, in the districts where no UNHCR sub-offices are established, UNHCR Officers and Officers of the Ministry of Rehabilitation and Reconstruction will be contacting the returning refugees immediately after they arrive in their respective districts.

DRY RATIONS

(SYMBOL If your family registration card displays this symbol, your family is eligible to receive dry rations for a period to be specified according to your circumstances.

ELIGIBILITY:

Only certain groups of families who were displaced are eligible for this assistance. You will need to present your family registration card to the AGA for him to determine the amount and the length of time your family will be entitled to receive the rations.

In order to qualify, you will need to show the AGA some proof that you were displaced and that you have returned to your home (or to a new home provided by an NGO or the government). Proof of displaced person status may be a registration or ration card from the welfare centre, a registration certificate from the GA in the district to which you fled, or a letter certifying that you were displaced from an appropriate government authority or the same documents certifying your status as a refugee repatriated with the assistance of UNHCR.

INSTRUCTIONS FOR REGISTRATION INTERVIEWERS

INTRODUCTION:

The objectives of the registration system are:

1. To ensure that all beneficiaries are properly entered into the caseload;
2. To ensure that all beneficiaries receive all the assistance they are entitled to;
3. To reduce the likelihood that people will register more than once for their benefits;
4. To make sure that people are not lost in the system.
5. To provide a means by which people who feel they are entitled to more assistance can be given a chance to appeal their cases.

REGISTRATION RESPONSIBILITY:

The Gramaseveka Nilhadari or a public officer designated by the AGA is responsible for registering all eligible beneficiaries in his area.

DESCRIPTION:

Registration for benefits of the Emergency Reconstruction and Rehabilitation Programme is carried out in four steps:

- Step 1 -- Interviewing each affected family.
- Step 2 -- Determining the benefits the family is entitled to.
- Step 3 -- Issuing a registration card.
- Step 4 -- Explaining the benefits to the head of the family.

HOW THE SYSTEM WORKS

The Gramaseveka or AGA's representative is responsible for carrying out the initial interviews. For the interview, a standard interview form, or questionnaire, has been designed for use in all districts.

At the end of the interview, the interviewer should fill out a registration card. The cards are printed in triplicate. The interviewer must use carbon paper to record the data.

The interviewer first lists the necessary information about the family, such as name and address. Then, referring to the survey form, the interviewer marks out the benefits for which the family is not eligible by crossing out the drawings or symbols which depict the various assistance available.

He then signs the card, has the head of the family sign the card, then removes the carbons. The top sheet of the form is torn off and given to the head of the household. The Family's Registration Card is then sealed in plastic by the interviewer. After it is sealed, the drawings representing all the benefits for which the family is not eligible must be punched out by the interviewer using a conductors punch. In other words, the benefits that the family is entitled to should be clearly visible.

Next, the interviewer gives the family the printed booklet titled:

Benefits
of
The Emergency Reconstruction and Rehabilitation Programme

This booklet describes the benefits of the programme and provides instructions on where families should go to obtain their assistance.

It is then the family's responsibility to go to the proper place to get the assistance.

RECORDKEEPING

The first copy of the registration card is kept by the Gramaseveka, the second copy and the original interview should be sent to the District Reconstruction Coordinating Committee (DRCC) to be kept on file.

APPEALS:

If a family feels that they should receive more benefits than the interviewer has allocated on the registration card, the family may petition the AGA to have their case reviewed by a panel made up of interviewers other than the one who first interviewed the family. The panel will review their case and decide on whether to increase the benefits. The panel may not decrease the benefits already allowed. Decisions by the panel are final.

PREPARATIONS:

A sample of how a registration card looks is shown on the attached page. Familiarize yourself with the drawings and what they mean.

Before going out to conduct the interviews, each interviewer should go through the booklet and familiarize himself or herself with the various benefits and what a family must do or have to qualify for the assistance.

INSTRUCTIONS FOR ASSISTANT GOVERNMENT AGENTS
FOR
APPOINTMENT OF INTERVIEWERS

SELECTION OF INTERVIEWERS:

1. Interviewers should be the Gramaseveka Nilhadari for the community. If the number of families to be interviewed is large and the GSN will not be able to carry out the interviews swiftly, a public officer may be appointed by the Asst. GA of the particular GS Division as an interviewer.
2. More than one public officer can be appointed as an interviewer if the number of families in a GS Division expected to register for assistance is more than 500. However, the maximum number of interviewers who can be appointed in a GS division is three.
3. Payment for an interviewer will be Rs. 2,000/-. (For up to 500 interviews). For each additional interview over 500 interviews, the interviewer will be paid at a rate of Rs. 4/- per family.

FUNCTIONS OF INTERVIEWERS:

1. To provide information to the public about the operation of the registration and appeals processes.
2. To ensure that all affected families are interviewed.
3. To register each qualified family and assist them in filling out the questionnaires.
4. To indicate the assistance which should be received by each family and to explain to the family where and how to obtain the benefits.
5. To issue a registration card to the heads of families with the proper markings and signatures.
6. To issue a Programme Benefits booklet describing the assistance for which families are eligible.
7. To attend the Appeals Panel at the AGA's Office as required.

APPEALS PANEL

GENERAL DESCRIPTION:

1. The Appeals Panel is an appellate body.
2. The Panel will consist of three members:
 - a. All members will be appointed by the AGA.
 - b. All members must be public officers.
3. Chairman of the Panel will be the AGA.

In areas where there should be more than one Panel, the GA is entitled to appoint any officer of staff grade to be the Chairman.

FUNCTIONS OF THE PANEL:

1. When appeals are made by affected families regarding assistance, they will be called to appear before the Panel on a specific date, time and place.
2. The Panel will provide a hearing to the affected family and judge whether the appeal made is fair and correct.
3. If the Panel concludes that an increase in assistance or facilities should be given to the family, a member will be assigned to ensure that a new registration card is issued, the proper changes are made on the records at the GS, AGA, and G.A. levels, and the old card is collected and destroyed.

PAY AND ALLOWANCES

1. The interviewers who make up the panel will be paid the normal subsistence rates and travelling.
2. The panel members will be paid the subsistence and travelling and in addition a honorarium of Rs. 100/- for each sitting.
3. At least ten appeals have to be heard in order to convene the panel.

THE FUNCTIONS OF THE PANEL ARE:

1. To hear appeals of heads of families (breadwinners) for an increase of benefits over the items listed on the family's registration card.

2. To review applications for upgrading grants or loans to people who have received partial assistance from the government or an NGO prior to the inauguration of the Unified Assistance Scheme (1 July 1988).
3. To review applications for retroactive financing through grants or loans to people who have already rebuilt their houses with their own resources or with loans obtained from other sources.

RETROACTIVE UPGRADING OF ASSISTANCE

If a family is requesting an upgrading of the amount of assistance the family has already received, the panel must verify the level of aid or the amount of cash received from:

- a. The GA or AGA (in the case of government assistance) or from
- b. the assisting NGO.

If a family is requesting that it be made eligible to apply for a grant or loan to pay off a loan that has been taken for the purpose of rebuilding a house or a business, the family must provide:

- a. proof that the house was damaged after 24 July 1983;
- b. proof that a loan was obtained from a formal lending institution, e.g. bank, TCCS, etc. during the same period,
- c. proof that the house was rebuilt or repaired during the period.

In cases where the family used its own resources or where it borrowed money from the informal sector, i.e. friends, relatives, money lenders, the panel may authorize the GA to provide the maximum housing grant, in cash, but not authorize a loan application. However, the family must provide proof that:

- a. the house was damaged after 24 July 1983;
- b. the house was repaired or rebuilt during the period.

In the case of a repaired structure, the family should provide receipts for the work and/or building materials.

Data for Registration Card

Emergency Reconstruction and Rehabilitation Program
Registration Card

Card No.: _____ File No.: _____

Name of Head of Household: _____

Address: _____

AGA Division: _____

National Identity Card Number: _____

Number of family members: _____

Occupation: _____

Name of Interviewer: _____

Data icons

Symbol

Assistance for Deaths and Injuries

Assistance for Physical Rehabilitation

(crossed crutches)

Psychological Services

(UNICEF logo)

UNHCR Services to Returnees from India

(UNHCR Logo)

Housing Grant

(Black house)

Housing Loan 1, 2, 3

(white house w/numbers)

Building Materials

(timbers)

Water and Sanitation Assistance

(water drop)

Fisherman's Grant or Loan

(Canoe with two blocks)

Agricultural loan

(rice stalk)

Agricultural implements

(mamoty)

Loan for livestock

(chicken & cow)

Small Business or Rural Industry Grant

(small shop with sign)

Small Business or Rural Industry Loan

(Factory w/smokestack)

Dry Rations

(Bag of rice)

Settling in allowance

(Family returning to house)

Emergency Rehabilitation and Reconstruction Program
Registration Form

Name of head of household _____
Address _____
Town or Village _____ AGA Division _____
Date of Birth _____ Telephone _____
National Identity Card Number _____ Date of Card _____

Demographic Data

1. Family Composition
 - a. Head of Household _____
 - b. Spouse(s) _____
 - c. Number of children in family over 18 _____
 - d. Number of children under 18 _____

2. Occupation of head of household (circle appropriate response)
 - a. Cultivator
 - b. Fisherman
 - c. Shopkeeper
 - d. Public officer
 - e. Others _____

3. Casualties in the family
 - a. Number injured _____
Have they received govt assistance? Yes/No
If yes, file number _____
 - b. Number killed _____
Have they received govt assistance? Yes/No
If yes, file number _____)

4. Number requiring physical rehabilitation - _____

5. Number requiring psychological counselling - _____

Refugee/Displaced Persons Data

6. Were you displaced during the conflict? Yes/No

If Yes . . .

7. Where is your family living now? (circle answer)
 - a. on own site in temporary shelter
 - b. in welfare center
 - c. in home of friend or relative.
 - d. on own land in temporary shelter.
 - e. encroacher on state or private land
 - f. other _____

8. Did you or anyone in your family go to India during the conflict (as a refugee)? Yes/No

9. How many went to India? _____

10. How many have returned to Sri Lanka? _____

11. If returned, registration number(s)? _____

Housing

12. Were you the owner or tenant of the building? Owner/Tenant

13. What type of house did you have? (Circle the appropriate letter and number in each column)

<u>Walls</u>	<u>Roof</u>
a. Round pole and Cadjan	1. Cadjan
b. Wattle and Daub	2. Tile
c. Brick	3. GI Sheets
d. Cement Block	4. Asbestos
e. Other _____	5. Other _____

14. Was your house damaged in the hostilities? Yes/No

15. Level of damage (circle answer)

- a. Minor
- b. Moderate
- c. Major but repairable
- d. Destroyed

16. If your house was damaged, what do you need to rebuild or repair? (circle answer)

- a. building materials
- b. skilled labor
- c. site clearing
- d. tools
- e. financial assistance
- f. land
- g. other

17. If a. above is circled, what building materials do you need for reconstruction? (list below)

<u>Materials</u>	<u>Quantity</u>
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____
e. _____	_____

18. If 16 e. is circled, estimated cost to repair or rebuild:
Rs. _____/-

19. Source of water supply: (circle answer)

a. pipe-borne water

b. well

c. no water supply

d. other sources - Tube wells/Tanks/Pones, etc.

20. Sanitary facilities (circle answer)

a. latrine

b. sanitary sewer connection

c. septic tank

d. no sanitary facilities

e. others _____

Employment and Income

21. What is your total family income per month (circle the correct range)

- a. Rs. 700 or less
- b. Rs. 701 to 1500
- c. Rs. 1501 to 2500
- d. Rs. 2501 to 5000
- e. Rs. 5001 and over

22. If fisherman, cultivator, livestock or poultry breeder, what is needed to start your work?

- a. _____
- b. _____
- c. _____
- d. _____

23. How much do you estimate reactivation will cost? Rs. _____

24. If you owned a business or industry, what was the level of damage to your business property?

- a. Little or no damage
- b. Minor damages
- c. Major but repairable damage
- d. Total destruction

25. What will you need to reactivate your business?

- a. _____
- b. _____
- c. _____
- d. _____

26. How much do you estimate reactivation will cost? Rs. _____

Assistance

27. Do you receive a public assistance monthly allowance? Yes/No
28. Are you a food stamp holder? Yes/No
29. Are you receiving dry rations now? Yes/No
30. What emergency or rehabilitation assistance have you already received? (circle all appropriate answers)
- a. Housing grant or materials from Government
 - b. Housing grant or materials from NGO
 - c. Cash or kind for household needs
 - d. Economic reactivation assistance
 - e. Dry rations
 - f. REPPIA loans

If yes: What is the REPPIA file number(s)? _____

What was the amount? _____

What was the purpose of the loan? _____

I certify that the information furnished above is correct.

Head of Household

Date

I certify that I have verified the damages reported by the above person are correct.

Authorized Interviewer

Date

AGA Division

Emergency Reconstruction and Rehabilitation Programme
Displaced Persons Survey Form

Name of head of household _____
 Address _____
 Gramasevaka Division _____ AGA Division _____
 District: _____
 Date of Birth: _____
 National Identity Card Number: _____ Date of Issue: _____

Demographic Data

1. Names of Family Members	Age	Occupation	Relationship to Head of Household	Monthly Income
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____
9. _____	_____	_____	_____	_____
10. _____	_____	_____	_____	_____
11. _____	_____	_____	_____	_____
12. _____	_____	_____	_____	_____

2. Total No. in Family _____ Total Income Rs. _____

3. Casualties in the family

a. Number(s) injured: Adults _____ Children _____
 Have they received govt. assistance? 1. Yes ___ 2. No ___
 If yes, file number(s) _____ Institution _____
 Amount Received Rs. _____
 Have they received assistance from any other sources?
 1. Yes ___ 2. No ___
 If yes, name of source _____ Amount received Rs. _____

b. Number killed: Adults _____ Children _____
 Has the family received death assistance from govt.?
 1. Yes ___ 2. No ___
 If yes, file number(s) _____ Institution _____
 Amount Received Rs. _____
 Has the family received assistance from any other sources?
 1. Yes ___ 2. No ___
 If yes, name of source _____ Amount received Rs. _____

4. Is anyone in the family missing? 1. Yes ___ 2. No ___
 If yes, name 1. _____, age _____, how long missing? _____
 name 2. _____, age _____, how long missing? _____
 name 3. _____, age _____, how long missing? _____

5. Persons requiring physical rehabilitation: _____
 Name 1. _____ Age _____
 Name 2. _____ Age _____
 Name 3. _____ Age _____

Refugee/Displaced Persons Data

6. Was your family displaced during the conflict? 1. Yes____ 2. No____
7. Did you or anyone in your family go to India during the conflict as a refugee? 1. Yes____ 2. No____
- a. If yes, how many went to India? _____
- b. How many have returned to Sri Lanka? _____
- c. If returned, registration number(s)? _____, _____, _____
8. Where is your family living now? (circle answer)
- a. in welfare centre
- b. in home of friend or relative.
- c. on own land in temporary shelter.
- d. encroacher on state or private land
- e. other (specify) _____

Housing

9. Was your house damaged in the hostilities?
1. Yes___ 2. No___ 3. Don't know___
10. Extent of damage, if known. (circle answer)
- a. Minor
- b. Moderate
- c. Major but repairable
- d. Destroyed
- e. Don't know
11. Estimated cost to repair or rebuild, if known. Rs. _____
12. Were you the owner or tenant of the building? Owner/Tenant
13. What type of house did you have? (circle the appropriate letter and number in each column)
- | <u>Walls</u> | <u>Roof</u> |
|--------------------------|----------------|
| a. Round pole and Cadjan | 1. Cadjan |
| b. Wattle and Daub | 2. Tile |
| c. Brick | 3. GI Sheets |
| d. Cement Block | 4. Asbestos |
| e. Other _____ | 5. Other _____ |
14. If your house was damaged, what do you need to repair or rebuild? (circle answer)
- a. building materials
- b. skilled labour
- c. clearing of debris
- d. tools
- e. financial assistance
- f. land
- g. other (specify)

15. What building materials do you need for reconstruction? (list below)

	<u>Materials</u>	<u>Quantity</u>
a.
b.
c.
d.
e.

16. What was your source of water supply at your home? (circle answer)

- a. pipe-borne water
- b. well
- c. no water supply

17. What type of sanitary facilities did you have at your home?
(circle answer)

- a. pit latrine
- b. sanitary sewer connection
- c. septic tank
- d. no sanitary facilities

Employment and Income

18. Before you were displaced, what was your usual total family income per month? (circle the correct range)

- a. Rs. 700 or less
- b. Rs. 701 to 1500
- c. Rs. 1501 to 2500
- d. Rs. 2501 to 5000
- e. Rs. 5001 and over

19. If you were a fisherman, cultivator, livestock or poultry breeder, what do you think will be needed to start your work?

- a.
- b.
- c.
- d.

20. How much do you estimate reactivation will cost? Rs.

21. If you owned a business or industry, what was the level of damage to your business property? (Circle the answer)

- a. Little or no damage
- b. Minor damages
- c. Major but repairable damage
- d. Total destruction
- e. Don't know

22. Estimated cost to repair or reconstruct your building? (If known)
Rs.

23. What do you think you will need to reactivate your business?

- a.
- b.
- c.
- d.

24. How much do you estimate reactivation will cost? Rs.

Assistance

25. Do you receive a public assistance monthly allowance?

1. Yes ___ 2. No ___

26. Are you a food stamp holder? 1. Yes ___ 2. No ___

27. Are you receiving dry rations now? 1. Yes ___ 2. No ___

28. What emergency or rehabilitation assistance have you already received?
(circle all appropriate answers)

Assistance

Amount or Value

- a. Settling-in Allowance _____
- b. Housing grant or materials from Government _____
- c. Housing grant or materials from NGO _____
- d. Cash or kind for household needs from NGO _____
- e. Economic reactivation assistance _____
- f. Dry rations _____
- g. Funeral expenses _____
- h. Ministry of Rehabilitation and Reconstruction/
REPPIA loans _____
- If yes: What is the file number(s)? _____
- What was the amount? Rs. _____
- What was the purpose of the loan? _____

i. Any other assistance _____

I declare that the information furnished above is correct.

Signature of Head of Household

Date

I have verified the above particulars furnished by the above person and certify that they are correct.

Signature of Authorized Interviewer

Date

AGA Division

Name and Designation of the authorized Interviewer.

Data for Registration Card

Emergency Rehabilitation and Reconstruction Programme
Family Registration Card

Card No.: _____ Interview Questionnaire No.: _____

Name of Head of Household: _____

Address: _____

Gramasevaka Division: _____

AGA's Division: _____

District: _____

National Identity Card Number: _____

Occupation: _____

Number of family members: _____

Name and Designation of Interviewer: _____

Signature of Interviewer: _____

Signature of the Head of Household: _____