

ORCID

Connecting Research
and Researchers

Member
Organization



LIBRARIES
TEXAS A&M UNIVERSITY

Establishing Your Scholarly/Professional Identity with ORCID

*A Care and Feeding Manual
for Texas A&M Graduate Students*

-- Draft version 0.2 and currently quite beta! 😊 --

Created by:

Gail Clement, Associate Professor, Office of Scholarly Communication

University Libraries, Texas A&M University

orcid@library.tamu.edu | http://guides.library.tamu.edu/researcher_ids

What is ORCID and Why is it Helpful to Establishing Your Identity?



You are totally unique. Your name, however, is not. That is where ORCID (Open Researcher and Contributor ID) can help. ORCID provides a unique scholar identifier to help you get credit for all your research/professional contributions. When integrated with publisher services and databases on the Internet, it helps online searchers find all your works of potential interest. It helps publishers, funding agencies, universities and professional associations distinguish you from others with the same or similar name.

Why ORCID iDs are the Most Effective Scholar Identifiers

- ORCID iD's are global (they work around the world)
- ORCID iD's are persistent (they identify you over your career regardless of your affiliation or employment status)
- ORCID respects privacy (iD holders are free to set their profile information to be as public or as private as desired)
- ORCID iD's are portable (they go with you when or if you leave Texas A&M)
- ORCID iD's are anonymous and secure (the 16-digit numeric identifier is randomly generated—no connection to age, nationality, place of origin, gender, or any other personal attribute)
- ORCID iD's are interoperable (they work both in open information systems across the Internet and in private systems used by a particular university, publisher, agency, etc.)
- ORCID iD's are not-for-profit (they are an international standard that representatives from both commercial and not-for-profit sectors have agreed to use, so their systems can work together for the greater good)
- ORCID iD's are platform-agnostic, discipline-neutral, and publisher-independent (they work for everyone, regardless of field, publishing preferences, or preferred computing operating system)
- ORCID iDs are free to acquire or maintain. ORCID is a not-for-profit organization.

Who Uses ORCID iDs?

- **Universities** such as Boston University, Cornell, Harvard, University of Michigan, Texas A&M
- **Learned Societies** such as the American Physical Society, the American Geophysical Union, the Modern Language Association, to name a few
- **Agencies & Research Organizations** such as U.S. Food & Drug Administration, National Institutes of Health, U.S. Department of Energy - Office of Scientific and Technical Information, Australian National Data Service, CERN, Autism Speaks, Wellcome Trust
- **Publishers** including Copernicus GmbH Elsevier, ELife, Faculty of 1000, Hindawi Publishing Group, Nature Publishing Group, Proceedings of the National Academy of Sciences of the United States of America, Thomson Reuters, Oxford University Press, and many more!

Establishing Your ORCID

Beginning in Spring Semester 2014, all graduate students at Texas A&M are receiving ORCID Identifiers to distinguish their works from those with the same or similar names. The University Libraries and Office of Graduate and Professional Studies are working directly with personnel at ORCID.org to create unique 16-digit identifiers for each registered graduate student. Those identifiers will then go into the Campus Directory and also into the Vireo ETD Submission and Management System. When your thesis, dissertation, record of study, or capstone project is published in the OAK Trust Digital Repository at Texas A&M, the ORCID number will be part of the item record.

Additionally, the citation for your graduate scholarship will also be added to your ORCID profile by Texas A&M after your work is made available online in the OAK Trust Digital Repository. In that way, other individuals or organizations interested in your accomplishments will easily find your thesis, dissertation, record of study, or capstone report and associate it with your other research contributions or professional activities.

PRIVACY NOTE: At any time, you may change the settings in your ORCID profile to conceal your graduate work (or any other contribution) from public view.

Real-life example: Given an ORCID iD, see what works the person has produced

Maastricht University
Faculty of Health, Medicine and Life Sciences

Egon Willighagen
Twitter: @egonwillighagen
Department of Bioinformatics, BiGCoT
egon.willighagen@maastrichtuniversity.nl
http://chem-bla-ics.blogspot.com/
Universiteitssingel 50, 6229 ER Maastricht, The Netherlands

ORCID
Egon Willighagen
Bioinformatics, Maastricht University

Turn his 16-digit number into <http://orcid.org/0000-0001-7542-0286>.
It takes you to his ORCID profile

Employment	Organization	Start Date	End Date	Role
Current	Maastricht University	2011-01-01	2014-01-01	Senior Lecturer
Previous	University of Cambridge	2009-01-01	2011-01-01	Senior Lecturer
Previous	University of Cambridge	2007-01-01	2009-01-01	Senior Lecturer
Previous	University of Cambridge	2005-01-01	2007-01-01	Senior Lecturer
Previous	University of Cambridge	2003-01-01	2005-01-01	Senior Lecturer
Previous	University of Cambridge	2001-01-01	2003-01-01	Senior Lecturer

Anatomy of an ORCID Profile for <http://orcid.org/0000-0001-5494-4806>

The screenshot shows the ORCID website interface. At the top, there is a navigation bar with tabs for 'FOR RESEARCHERS', 'FOR ORGANIZATIONS', 'ABOUT', 'HELP', and 'SIGN IN'. Below this, the ORCID logo and tagline 'Connecting Research and Researchers' are visible. A search bar contains the text '515684 ORCID iDs and countin'. The main profile area for Gail Clement is displayed, including her name, ORCID ID, and various sections: Personal Information, Biography, Education (No education added yet), Employment (No employment added yet), and Works. The Works section lists three publications with expandable icons: 'American ETD dissemination in the age of open access: ProQuest, NoQuest, or allowing student choice 2013-12', 'ETD Management and Publishing in the ProQuest System and the University Repository: A Comparative Analysis 2013-08', and 'Theft of the Mind: An Innovative Approach to Copyright and Plagiarism Education 2013'. A fourth work is partially visible at the bottom.

This is the public view of the ORCID profile for the author of this guide.

This screen displays information that has been filled in by the author and made public using ORCID's privacy settings.

What is NOT displayed on this screen?

- Information not supplied by the author
- Information for which the settings = Private

Let's look behind-the-scenes to see how the profile was set up. Please continue to the next section.

ORCID
Connecting Research and Researchers

(1) Gail Clement

(4) ID <http://orcid.org/0000-0001-5494-4806>

(5) Websites:
Employer Biosketch
Free US ETDs Blog

(6) Other IDs:
ISNI: 0000000063976212
ISNI: 0000000137477695
Scopus Author ID: 43461134500
Scopus Author ID: 7102259798

Public display of ORCID profile shown above.

- (1)** “First Name” and “Last Name” display by default if “Published Name” **(2)** is not made Public or remains null.
- (3)** “Other Names” field not displayed since it is made Private.
- (4)** ORCID number always displays. It is built into the ORCID profile.
- (5)** “Websites” display if filled in and made Public. Clicking on website name goes to actual site location on the Web.
- (6)** “Other IDs” displaying here are supplied by Trusted Third Parties whom the author has authorized to connect to her ORCID Record.

Account holder’s view of same information in “Account Settings”, viewable upon secure login

EDIT PERSONAL INFORMATION

Names

First Name: ?

Last Name:

Published Name: Private ▾

Other Names: Private ▾

About Me

Biography:

Keywords: Public ▾

Country: ▾

Websites

Public ▾

Employer Biosketch (<http://library.tamu.edu/directory/people/gclement>)

Free US ETDs Blog (<http://sites.tdl.org/fuse>)

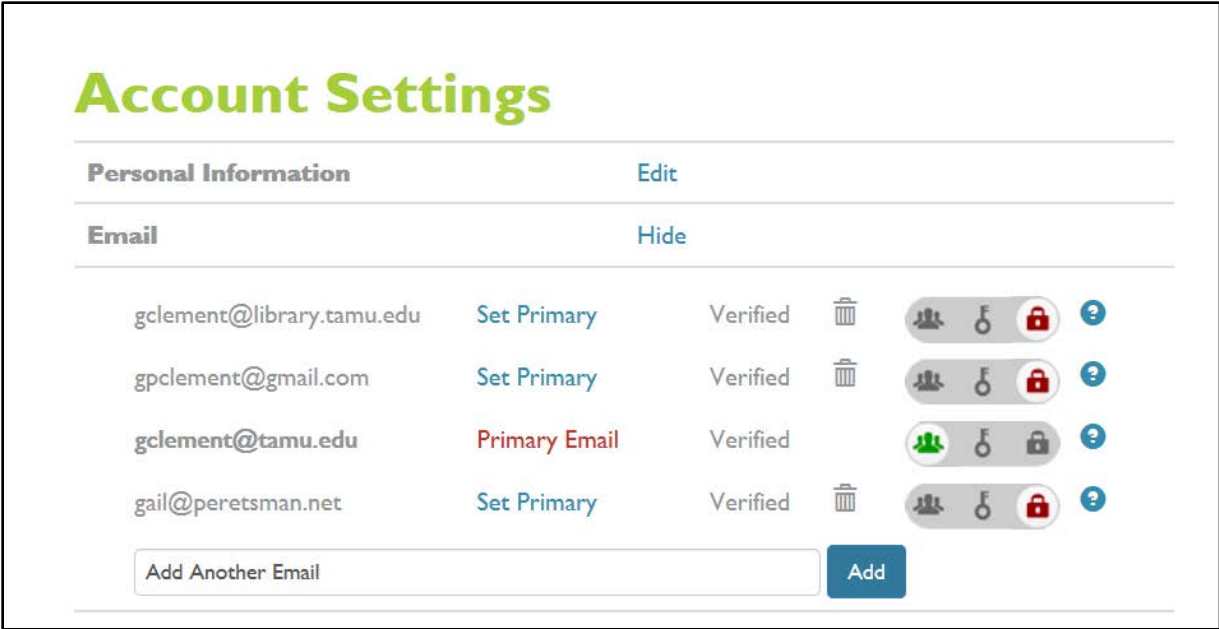
Website:

Email Address

[Edit Email](#)

Save changes Cancel

?



View of e-mail accounts under “Account Settings” tab

Every ORCID account must be associated with at least one valid and verified e-mail account, for technical and administrative reasons.

Note that in the account shown above, the TAMU email address is designated as “Primary”. It is also set as Public, although there is no requirement that e-mail addresses be made public. All e-mail addresses in the ORCID profile may be set to Private, if desired.

When Texas A&M arranges to set up your ORCID account, we supply the e-mail address that the University maintains as your official address for business purposes. This is the address listed in your campus directory record. You can view your record at <http://hdc.tamu.edu/hdcapps/ldap/index.php?zone=search>.

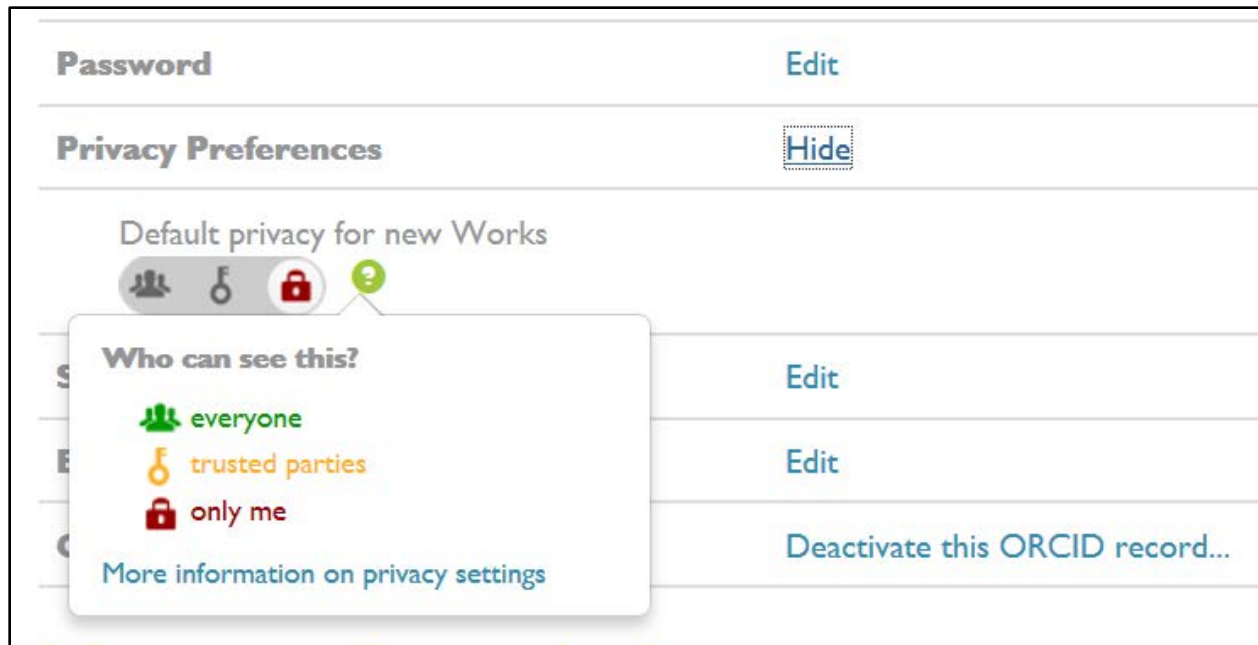
You may wish to add additional e-mail addresses that are associated with your works.

If you change affiliations, be sure to add the new e-mail address to your ORCID. It is a good idea to retain the TAMU e-mail address as well, even if it is no longer designated as ‘Primary’.

Already Have an ORCID? How to avoid multiple ORCID iDs

The best way to avoid having a second ORCID created by Texas A&M is to make sure your existing profile with ORCID includes your official TAMU email address – the one in the campus directory record. Before minting new iDs for TAMU folks, ORCID will check for an existing iD in their system but their matching algorithm is looking for the email in our campus directory.

You can associate more than one email with your ORCID – the trick to avoiding duplicate ORCID is making sure that ONE of those emails matches the one in your official directory record.



View of privacy settings for new works under “Account Settings” tab

This option controls the privacy settings for any new work added to the ORCID profile. It does not control works already in your profile.

Whatever you choose as the default setting for new works can readily be changed later on, so don't fret too much about this setting when you are first getting your profile set up!

What are “Trusted Parties” ?

The term “Trusted Parties” refers to organizations that you are affiliated with, such as Texas A&M, that may synch their own systems with your ORCID profile. These types of organizations are known as “Member Creators” because they are authorized to create ORCID profiles on behalf of their constituents.

“Trusted Parties” may also refer to third parties, such as the publishers Elsevier or Thomson, who maintain optional wizards to synch their databases with your ORCID profile as a value-added service to their customers. It is up to you whether to take advantage of these services to make your scholarly or professional identity more widely accessible.

Security Question	Edit
Email Preferences	Hide
<input checked="" type="checkbox"/> Send me notifications about changes to my ORCID Record.	
<input checked="" type="checkbox"/> Send me information about events ORCID is sponsoring and ORCID news.	
Privacy: Your registration and other information that you submit will be processed by ORCID in accordance with the privacy policy and terms and conditions of use .	
Close Account	Deactivate this ORCID record...

View of Email preferences for ORCID communications under “Account Settings” tab




This option controls the type of notifications and information you will receive from ORCID. Feel free to select or decline these options as you wish; they do not affect the management of your ORCID iD.

Note that this section also provides a link to ORCID’s privacy rules, terms and conditions (which you already agreed to when you claimed your ORCID iD.)

Manage Permissions

Trusted Organisations

You can allow permission for your ORCID Record to be updated by a trusted organisation.
[Find out more](#)

Proxy	Approval date	Access type	
CrossRef Metadata Search http://search.labs.crossref.org	Sep 19, 2013	Read limited info from your ORCID Record	
ISNI2ORCID search and link http://isni2orcid.labs.orcid-eu.org	Jan 9, 2014	Read limited info from your ORCID Record	
ResearcherID http://www.researcherid.com	Mar 7, 2013	Read limited info from your biography	

Account holder's view of Permissions settings for "Trusted Parties" under "Account Settings"

This section displays the permissions you have already authorized, allowing "Trusted Parties" of your choosing to access your account to retrieve or add information. The only permission that will be in your account once you finish the claiming process is Texas A&M.

It is up to you to request or agree to services from other organizations (publishers, funding organizations, learned societies) Should you choose to do so, you will be adding another permission to this section of your ORCID profile.

Account holder's view of "My ORCID Record"

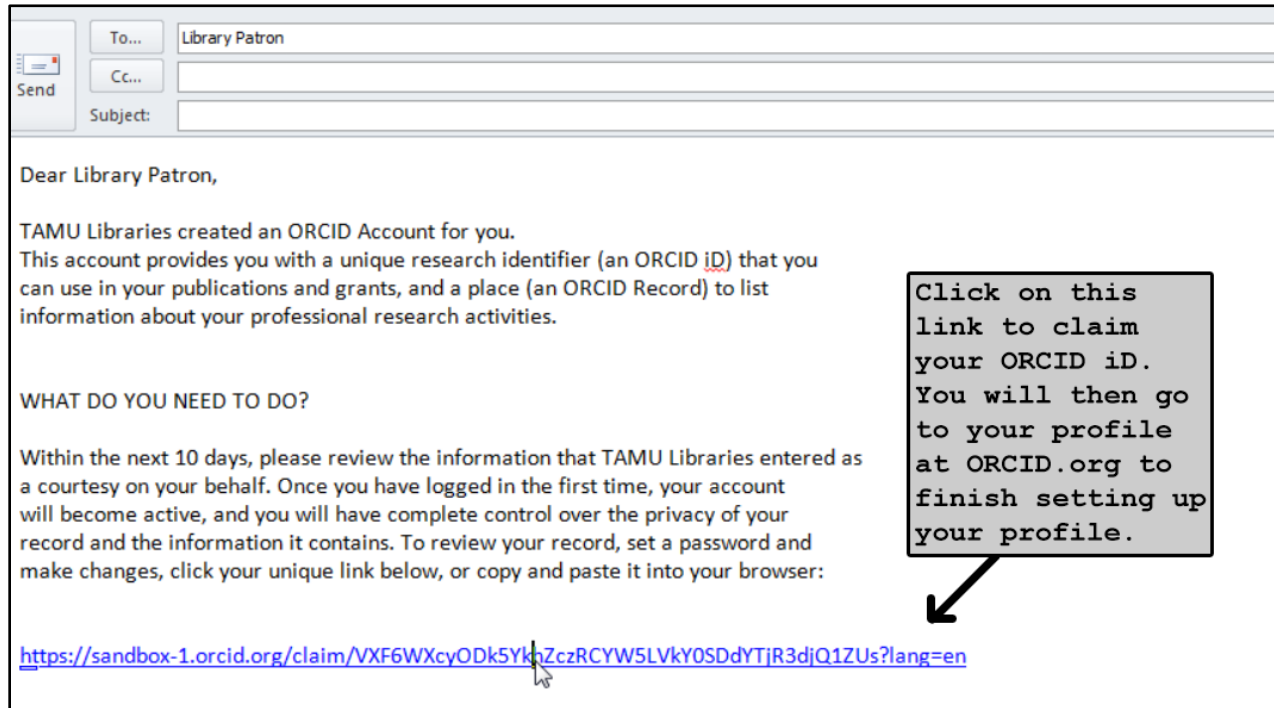
The screenshot displays the ORCID account holder's view of their record. At the top, there is a navigation bar with tabs for "FOR RESEARCHERS", "FOR ORGANIZATIONS", "ABOUT", "HELP", and "SIGN OUT". Below this, a secondary navigation bar includes "MY ORCID RECORD", "ACCOUNT SETTINGS", and "SIGN OUT". The main content area shows a summary of the user's record: "515684 ORCID iDs and counting. See more...". Below this, there are four sections: "17 Works", "3 Education", "2 Employment", and "0 Funding". The "Personal Information" section is expanded, showing "Biography" and "Education". The "Education" section lists three institutions: Carleton College (BA), University of Oregon (MS), and University of South Florida (MA). The "Employment" section lists two positions: Head, Digital Collections Center at Florida International University and Scholarly Communications Librarian at Texas A&M University. The "Works" section is expanded, showing two works: "American ETD dissemination in the age of open access: ProQuest, NoQuest, or allowing student choice 2013-12" and "ETD Management and Publishing in the ProQuest System and the University Repository: A Comparative Analysis 2013-08". A third work, "Theft of the Mind: An Innovative Approach to Copyright", is partially visible at the bottom.

All of the information in this section may be added to the ORCID profile manually, and subject to the Account holder's preferred privacy settings.

Under the "Works" section, note that a button is also provided to "Import Works" from third-party publishers like Elsevier (Scopus) and Thomson. Clicking this button launches a wizard to add content to from these outside sources. This requires granting permission to a "Trusted Party."

Claiming Your ORCID for the First Time

Once Texas A&M and ORCID have established your new ORCID, you will receive a notification email message as shown below.



Click on the link contained in the email message to finish claiming your ORCID iD.

What If You Do Not Claim Your ORCID by Clicking on the E-mail Link?

According to ORCID.org,

"If a Member Creator creates an ORCID Record on your behalf, you will receive an email from ORCID inviting you to claim the record. Until you claim a record, the Member Creator may continue to make privacy selections with respect to your record, and edit and update your record. When you claim a record and at any time thereafter, you can elect to take over management of your record, including through a Proxy. Any changes you make to privacy settings will override Member Creator settings."

Note that Texas A&M is the 'Member Creator' mentioned in the above explanation.

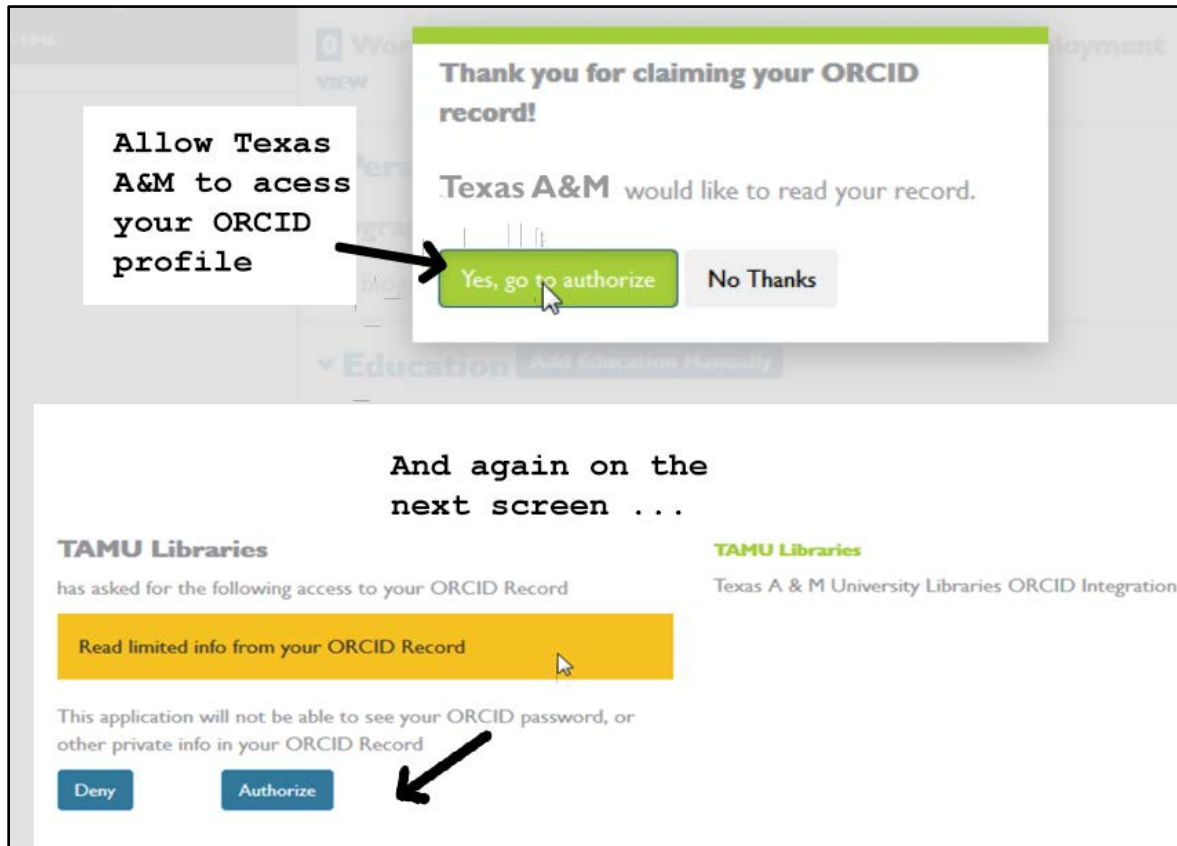
Setting Up Initial Settings in Your ORCID Profile

Clicking on the email link takes you to your new ORCID account where you need to reset your password and set up the privacy settings for new works added to your ORCID Profile.

The screenshot shows the ORCID website's 'Claim your ORCID Record' page. The page has a header with the ORCID logo and navigation links: 'FOR RESEARCHERS', 'FOR ORGANIZATIONS', 'ABOUT', 'HELP', and 'SIGN IN'. Below the header, there are links for 'SIGN IN' and 'REGISTER FOR AN ORCID ID'. The main heading is 'Claim your ORCID Record' with the sub-heading 'Almost there!'. The instructions state: 'Complete the following fields to claim your ORCID iD:'. There are two password fields: 'Set Password' and 'Confirm password'. A red error message below the first field reads: 'Passwords must be 8 or more characters and contain at least 1 number and at least 1 alpha character or symbol.' Below the password fields is a section for 'Set default privacy for new works' with three radio buttons (Public, Limited, Private) and a help icon. A 'Notification Email' field is partially visible at the bottom. Two callout boxes are present: one on the right says 'Enter a new password for your ORCID account.' with an arrow pointing to the 'Set Password' field; one on the left says 'Note that by default any new works added to your ORCID profile will be public. Change Privacy settings here.' with an arrow pointing to the 'Public' radio button.

Almost done! You have two more steps to allow Texas A&M to add or view information in your ORCID profile.

Granting Texas A&M Permission to Synch with ORCID



Congratulations! You have distinguished yourself with an ORCID!

Useful ORCID Resources for Texas A&M

Ask the Libraries about the Texas A&M ORCID Integration Program

orcid@library.tamu.edu

ORCID and Other Researcher Identifiers - Library Guide

http://guides.library.tamu.edu/researcher_ids

ORCID Web site

<http://orcid.org/>

ORCID Guide: I registered for my ORCID iD. . . now what?

<https://orcid.org/blog/2013/12/05/i-claimed-my-orcid-id-now-what>

ORCID Guide - Managing Duplicate ORCID iDs

<https://orcid.org/blog/2014/01/09/managing-duplicate-iDs>

ORCID Store on Cafe Press

<http://www.cafepress.com/orcid>



Record Your ORCID iD here !
